



**State Workforce Investment Board  
aka State Council on Workforce Services**

April 14, 2011

Department of Workforce Services  
1385 South State Street, Salt Lake City  
First Floor – Conference Room 157

1:00 – 3:00 p.m.

***AGENDA draft***

(Order of Agenda Items is subject to change)

- I. **Welcome and Opening Business** ..... Paul Jackson  
Acknowledgements – New Member, Wesley Smith, SL Chamber  
a. Approval of January 13, 2011 Minutes

- II. **DWS Briefing** ..... Geoffrey Landward/Jon Pierpont/Kristen Cox
- Legislative Actions & DWS Impacts
  - DWS Budget & Operational Excellence
    - Theory of Constraint (TOC)/TOS Strategy
    - Special Programs & Progress (FEP Redesign, BTW?)

- III. **Area Council Recognition** ..... Kristen Cox/Paul Jackson

***ACTION ITEMS and COMMITTEE REPORTS***

- IV. **Youth Council Report** ..... Marie Christman
- a. RFP Progress
  - b. Service Area Youth Activities & Leadership Development Projects
- V. **Operations & Performance Committee Report** ..... Joe Christopher
- a. WIA Training & Training Provider Approval
  - b. Career Pathways Innovation Grants SGA – Status and Process
  - c. SWIB Guiding Principles
- VI. **State Plan (WIA/Wagner Peyser)** ..... Rachael Stewart

***INFORMATION ITEMS***

- VII. **USOE K-16 Report** (update).....Mary Shumway/Gary Wixom  
Title
- VIII. **UCAP Overview**..... Cameron Martin  
(Aerospace, Energy and Healthcare) Title
- IX. **Chairman’s Remarks**
- X. **New Business**
- XI. **Public Comment**

***ADJOURNMENT***

Meeting Schedule: July 14, 2011, October 13, 2011, and January 12, 2012



**State Workforce Investment Board  
Operations & Performance Committee**

April 14, 2011

Department of Workforce Services

1385 South State Street, Salt Lake City

First Floor – Conference Room 157

10:00 – 11:45 a.m.

*Operations & Performance Committee*

**AGENDA *Draft***

(Order of Agenda Items is subject to change)

- I. Welcome and Opening Business..... Joe Christopher
- II. WIA Training Update ..... Rachael Stewart
  - a. WIA Funding – National Picture/Update
  - b. Utah’s WIA Update
    - a. Incumbent Worker Program
  - c. Training Provider Approval
- III. WIA/Wagner Peyser State Plan ..... Diane Lovell & Rachael Stewart
- IV. Workforce Services Amendments.....Diane Lovell
- V. ESA Projects & Best Practice .....Economic Service Area Chairs
- VI. SWIB Guiding Principles..... Paul Jackson
- VII. SWIB Grants Process..... (presenters TBD)
  - a. Career Pathways Innovation Grants SGA – Status

***ADJOURNMENT***

***(no host lunch)***

Meeting Schedule: July 14, 2011, October 13, 2011, and January 12, 2012



# State Youth Council

April 14, 2011

Department of Workforce Services  
1385 South State Street, Salt Lake City  
First Floor – Conference Room 157 A  
8:00 – 10:00 a.m.

- Call In Instructions** (for those unable to attend in person):
1. Dial the Reservationless Conferencing access number: 1-866-311-1127
  2. Dial the Reservationless Conferencing room number: \*7859981\* (Note: The star key must be pressed before and after the room number.)
  3. Wait to be added to the conference.

## Agenda

- 8:00—Welcome ..... Marie Christman
- 8:05—Spotlight on ETV Navigator ..... Kayce Coker
- 8:15—Introductions & Regular Business ..... Marie Christman
  - Approval of Minutes 1/13/11
  - Budget and Outcome Reports
  - New and/or outgoing members
  - Action from January meeting:
    - The Placement in Employment, Military or Post-secondary Education measure is trending downward. This outcome includes employment and customers that go into the Military and those that go into post secondary education or some kind of advanced training when they are finished with WIA youth services. This outcome comes from the UI Wage Data file and an Exit Task. Jane stated she is not sure that the information for the outcome task is being included. WDD staff members are reviewing performance outcome information. **ACTION:** Once outcomes review is completed, Jane will send the information out to the youth council members.
    - DWS is very concerned about the lack of expenditure for the WIA youth program. The expenditure rate is failing and it is very important that we take action to improve these expenditures. Service area youth committee members and staff need to change processes so the state expends 70% of WIA youth funds by the end of June. **ACTION:** Service area staff create expenditure strategies, send them to Jane and she'll share them with the SYC members and group.
    - **ACTION:** Jane will get the in-school and out-of-school youth breakdown information and send it out to the group.
    - We would like to have a former participant or a parent of a former participant added to this youth council group. Jody had indicated that she might know of someone. **ACTION:** Patty will follow up with Jody to see if she has an individual in mind.
  - Action from previous meetings:
    - Jane will see if we can pull the types of certificate participants earned from an automated source and report back to the group. **STATUS:** In the process
    - Jane will work with Diane Lovell to get a voting member of the State Workforce Investment Board to the SYC. We are also looking for a former participant or a parent of a former participant to serve on the SYC. **STATUS:** In the process
    - SAYACs review SA Plans and determine how to integrate youth into the demand driven approach. **STATUS:** Ongoing
    - SAYAC Chairs are to continue discussions regarding expenditure shortfalls with members. They are encouraged to make it a topic at RYC meetings, and then forward their strategy decisions to Jane. Expenditure Shortfall continues. The local youth committees and the SYC will continue discussing funding at each meeting. **STATUS:** Ongoing
- 8:40—TAL Update ..... Patti VanWagoner
- 8:50—Procurement Waiver Request and Request for Proposal ..... Jane Broadhead
- 9:00—Service Area Reports .....  
..... Regional Youth Council/Committee Chairs or Representative
- 9:55—Public Comment
- 10:00—Adjourn

Notice: Reasonable arrangements for persons with disabilities will be made if requested. Please contact Diane Lovell at (801) 526-9231 or [dianelovell@utah.gov](mailto:dianelovell@utah.gov)