

Reference List Template

References should be listed on a separate sheet than your resumé and include your contact information. Always contact your references before including them on your reference sheet. Select people who know your work capabilities. Use this tool to make a master reference list.

Name

Address

City, state, zip code

Phone number

Email address

REFERENCES

Name: _____

Title: _____

Company: _____

Street address: _____

City, state, zip code: _____

Phone: _____

Email: _____

Name: _____

Title: _____

Company: _____

Street address: _____

City, state, zip code: _____

Phone: _____

Email: _____

Name: _____

Title: _____

Company: _____

Street address: _____

City, state, zip code: _____

Phone: _____

Email: _____