

Refugee Basic Technology Grant Orientation



**DEPARTMENT OF WORKFORCE
SERVICES**

NOVEMBER 9, 2015



Department of Workforce Services

Who's Who



- Sisifo Taatiti – TANF Program Manager
- Jolene Hill – TANF Contract Analyst
- Sarah Lu – TANF Contract Analyst
- Mollie Murphy Dale – TANF Contract Analyst
- Brian Prettyman – TANF Contract Analyst
- Debbie Lyberger – Revenue/Grant Manager
- Kayl Smith – Auditor
- Chris Boyadjian – Auditor
- Sahil Oberoi – Refugee Center Program Coordinator

Overview



- TANF is a Federal Block Grant awarded to states to implement innovative strategies and approaches to remove families from a cycle of dependency on public assistance and into work
- Serves families with dependent children under 18 living in the home

Four Purposes of TANF



1. Provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives
2. **End the dependence of needy parents on government benefits by promoting job preparation, work, and marriage**
3. Prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies
4. Encourage the formation and maintenance of two-parent families

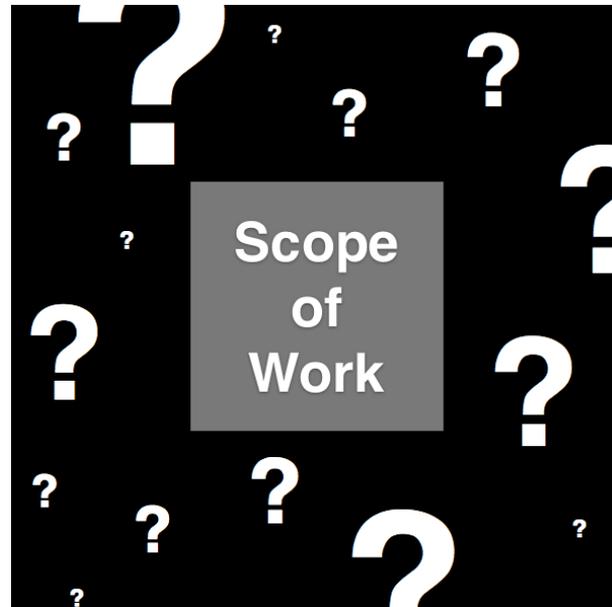
*Purposes 1 and 2 require income eligibility determination.

Purpose



- The purpose of this agreement is for SLCC to provide Basic Technology services for refugees according to Attachment C - Pathway. Basic technology services offer technical skills training including keyboarding, software and other basic computer training.

Scope of Work



Pathway



Billing



- Submit to Mollie
- DWS must receive billing for services for the month of June **no later than July 15th** due to the DWS fiscal year end. Billings submitted after this date may be denied.

Contract Monitoring

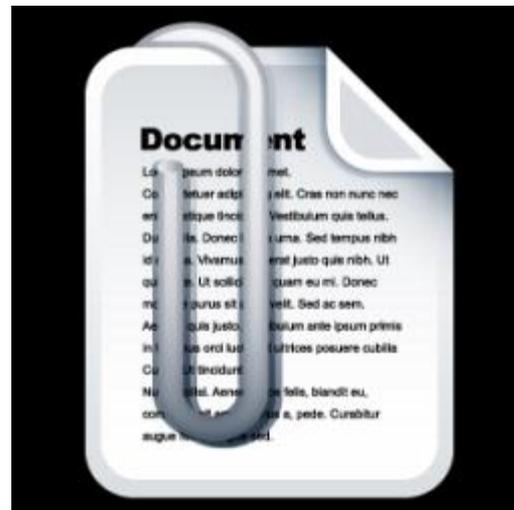


Contract Monitoring/Documentation



- Program Monitoring (Contract Analyst and Program Specialist)
 - Annual Program Monitoring
 - Employee File
 - Case File

Attachments



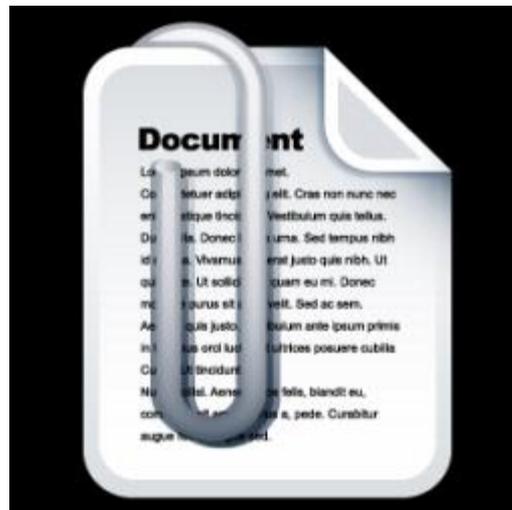
Attachments



- Salt Lake Community College Grant
- Terms and Conditions (T&Cs)
- Allowable Costs
- Non-Disclosure Agreement
- Code of Conduct
- Background Check Agreement



Reporting and Outcomes



Reporting and Outcomes



DWS will closely monitor and track specific data and outcome measures collected in quarterly reports and an annual report. Reports are due:

Reporting Period	Report Due
Quarter One: August – October	November 20
Quarter Two: November – January	February 20
Quarter Three: February – April	May 20
Quarter Four: May – July	August 20
Annual Summary	September 1

<http://jobs.utah.gov/services/tevs/tanfcontract.html>

Reporting and Outcomes



SLCC shall utilize pre and post assessments to determine progress in refugee knowledge and skills in computer proficiency. SLCC will be provided a report spreadsheet to collect outcome data including, but not limited to:

- Number of participants served
- Number of participants who completed training
- Number of participants securing employment and/or career advancements
- Assessment of program competencies
- Interviews with program participants

Helpful Resources



TANF Needy Family Contractor Site

- <http://jobs.utah.gov/services/tevs/tanfcontract.html>

Dashboard

- <http://jobs.utah.gov/wi/statewide/communitygrants.html>

Questions?

