



# 2<sup>nd</sup> Quarterly Conference Call TANF Rapid Re-Housing

10/22/2015

# WELCOME: INTRODUCTIONS & ROLL CALL

- Name/Title
- Counties Served



# Updates & Reminders



- Appropriateness
  - History of stable housing and employment in the past
  - Justify reasonable likelihood of/ability to sustain housing independently in four months
  - Customers on Financial Assistance (FEP): Are they truly appropriate?
    - Disabled persons
    - FEP customer seeing LCT
- Are you assisting your clients with finding appropriate housing?
- Timely notification of significant budget or leadership changes (Organization Contact, case manager or Executive Dir)
  - Projections should be in place to ensure full assistance to clients who've been approved for the program
- Ensure your case managers(s) are verifying in UHMIS (not customer statement) that family has not received TANF RRH in last 12 months.

# Referrals to the Rapid Re-Housing Employment Specialist (RRES)

- Referrals should be made to an RRES on the majority of your TANF RRH customers.
  - Citizenship/Alien status
    - Qualified and Eligible –Aliens who meet both qualified and eligible are listed in DWS policy (Policy section [720-1](#))
    - Must be legal to work in the US
  - Undocumented persons are not considered part of the household for form 300 but their income would count
  - Disabled persons
    - How will they sustain housing and self-sufficiency after the four months?
    - Clear notation in case file
  - Referrals should include the 115 DWS Release of Information
  - Referral made after client determined eligible and found housing
    - Should normally have received first month of assistance
    - 2<sup>nd</sup> & Subsequent issuance require monthly email ok from RRES
      - Compliance with employment plan activities & meeting with RRES
  - Must have contact at least monthly with RRES for participation update
  - Notify RRES of closure when no more assistance will be given

# Referrals to RRES (continued)

- For other clients who are NOT eligible for TANF RRH funds but who need DWS services, refer them to the local DWS Employment Center (not the RRES)
- Under-employed clients (customer already working but still eligible) should still be referred to RRES
- RRES case management should typically last no more than 4-6 months
- Referral emails should include:
  - Customer name (Last, First)
  - DWS case# or Date of Birth
  - Customer phone number
  - Copy of Form 115 Release of Information
  - Your agency contact info
  - Additional Information as needed

# Training Needs

- TANF Website and TANF Rapid Re-Housing Tab resources
  - <http://jobs.utah.gov/services/tevs/tanfcontract.html>
- On-site training based on need
- Email questions

- TEVS Report

- TANF RRH families should be entered under Rapid Re-housing list of values to separate program enrollment data.

Search Jobs   Job Seekers   Employers   Temporary Assistance   Labor Market   Department   Sign in

### TANF Eligibility Verification System - Welcome

Please Enter Your Information

First Name \*

Last Name \*

Phone Number \*

Phone Extension

Email \*

Agency \* -- Select An Organization --

- Rapid Rehousing- Bear River Association of Governments (BRAG)
- Rapid Rehousing- Community Action Services and Food Bank
- Rapid Rehousing- Friends of The Volunteer Center Inc - Switchpoint
- Rapid Rehousing- Iron County Care and Share
- Rapid Rehousing- Salt Lake Community Action Program
- Rapid Rehousing- Southeastern Utah Association of Local Governments
- Rapid Rehousing- The Road Home**
- Rapid Rehousing- Uintah Basin Association of Governments
- Rapid Rehousing- YCC Family Crisis Center
- Salt Lake Community Action Program
- Salt Lake Community Action Program Head Start
- Salt Lake Community College
- Salt Lake County Health Department- Nurse Family Partnership
- San Juan Counseling Center
- Six County Association of Governments
- Southeastern Utah Association of Local Governments
- Southwest Behavioral Health Center - IPS
- Southwest Behavioral Health Center - MCOT
- St. Anne's Center
- The Road Home

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# Contract Monitoring Visits

Oct2015-Jan2016

Will be visiting your organization to monitor contracts

- Monitoring checklist
  - Staff files review
  - Case files review





# TANF Rapid Re-Housing Quarterly Outcomes Report

Due October 30<sup>th</sup> 2015!!

<http://tinyurl.com/pyxj5wf>

- A few changes

TANF RRH SPOTLIGHT

Share your Success!!!



# QUESTIONS???

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