

E mployer ADVISOR



Included in this issue:

Utah's New Hire Registry
Thanks Employers

The *Employer Advisor* is a quarterly publication provided by the Utah Department of Workforce Services



Better resources. Better employees.

Attention Employers!

Did you know you have resources right at your finger tips to give your company the **winning edge?** Services such as:

- Labor market information - wages by occupation for all areas in Utah + much more
- Job fairs - we connect you with the maximum number of job-seekers and we also help organize and advertise the fair - all at **no charge!**
- Supervisor training - better supervisors create better teams for your business
- Access to state and national job-seeker databases - via our website
- Layoff consultation - help with minimizing the emotional effects of a layoff

Sound good? This is only the tip of the iceberg. The Utah Department of Workforce Services (DWS) also offers employer education; no cost or low cost seminars are offered on subjects such as Unemployment Insurance, Hiring Rights, Recruitment and Retention. Tax credits, training services, veterans services and assistance with employment law are also available.

What are others saying?

"DWS...has exceeded our expectations for managing high volume activity, multiple interview events...prescreening potential candidates, and marketing our opportunities...via radio, print and internet."
Tina Evangelista, Intel Corp.

"Hiring for our new store was such a success. We were very pleased with the services DWS has to offer."
Terri Eagan, Harmons

"I have utilized Workforce Services facilities and staff extensively in the last month...and am consistently amazed by the professionalism and courtesy extended."
Derek J. Brown, Burns International Security Services

Want more information? Simply call DWS today at **1-800-920-WORK.** Our business consultants are ready to assist you. Or visit our website at:

www.dws.state.ut.us

Summer 2001 Edition

Utah's New Hire Registry Thanks Employers

The state's New Hire Registry office would like to offer a huge **THANK YOU** to Utah employers for their cooperation and continuing efforts in submitting New Hire reports.

During the last three years, employers submitted over 3 million New Hire reports. It is estimated that 95% of the state's employers are reporting their newly

hired employees timely and accurately to the Utah New Hire Registry or to another state when it is appropriate.

The State's Office of Recovery Services uses New Hire reports on a daily basis to match against their child support records to assist in locating parents, establish support orders, or enforce existing orders. The bottom line is that thousands of Utah children are benefitting from the increased collection of child support payments, estimated at \$12 million each year, that result directly from New Hire reports submitted by employers.

Utah is recognized as a leader among all states in the country in using the New Hire data to locate and identify individuals who may be trying to obtain unemployment benefits or public assistance payments inappropriately. The New Hire data sub-

mitted is used in the initial and ongoing eligibility determinations for Food Stamps and Family Assistance. New Hire data is used to monitor unemployment benefit payments and quickly detect potential fraudulent claims.

It is also utilized by the State Office of Higher Education to locate individuals who

have defaulted in their repayment of student loans. Since this program was initiated, over

\$2.3 million has been collected on delinquent student loans.

NEW HIRE REPORTING IS REQUIRED

With all the success of New Hire reporting over the past 3 years, we continue to receive inquiries on a daily basis from employers, both old and new, who have not heard about the New Hire reporting requirement. Every organization who hires an individual and pays them a wage or salary must report the new hire within 20 days. If you need more information about your New Hire reporting responsibilities and reporting options, we invite you to contact us at (801) 526-4361 or visit our website at

<http://newhire.dws.state.ut.us>.

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SUGGESTIONS FOR FILING NEW HIRE REPORTS

W-4 Form - If you choose to send an employee's Form W4 as your New Hire report, please ensure that the information is accurate and legible. If the required information is missing or we cannot read or interpret it, we will return the report to you to be resubmitted properly. The IRS has a website at: www.irs.gov/forms_pubs/fill-in.html which may help you in completing Form W4 properly.

File Electronically - The New Hire Registry has a website where reports may be submitted by data entering New Hire information on-line or doing an electronic file transfer. It has proven to be the easiest and most effective method for employer's to file reports. Please explore this option for filing at:

<http://newhire.dws.state.ut.us>