

**STATE OF UTAH DWS  
EQUAL OPPORTUNITY AND NONDISCRIMINATION  
MONITORING TOOL**

**Facility Compliance Walk-Through**

<b>Date of visit:</b>
<b>EO monitor:</b>
<b>Facility:</b>
<b>Employee who assisted in the Tour:</b>

<b>Entrance Accessibility</b>	
1. Entrance - Automatic Door opener, Accessibility signage:	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Entrance accessible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes:	

<b>Internal Accessibility</b>	
3. Internal doors - not heavy:	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Restrooms - Braille and handicap signage and accessible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Aisles accessible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes:	

<b>Equal Opportunity Materials</b>	
6. EO/LEP Poster - visible for customers and employees:	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Brochures available:	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Computer Desktop home page has "Contact Us" icon:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes:	

<b>Services are accessible</b>	
9. Handicap accessible computer/phone station:	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Web Cam available:	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Relay Phone Service:	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Receptionist Area/ Front Counter accessible:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Notes:	