Youth and Early Care Workforce Bonus
How to Locate your Child Care Licensing Background Check Number

There are two ways you may access this number:

1. Your number may be found on your Background Check E-Card issued by the Utah Department of Health and Human Services, Child Care Licensing Program via email.

   ![Background Check E-Card](image)

   - For: Simon Test
   - Covered Individual: # 68991681
   - This individual has been successfully entered into the CCL background checks database.
   - This is not an ID for any other purposes. Additional identification for employment should be required. To verify that this individual has a current background check, please do a search using the CCL provider portal or contact CCL at: 801-328-6513 or clearance-childcare@utah.gov.

2. Your program administrator(s) (Owner, Director, Licensee) who has access to log in to the Child Care Licensing Portal at [https://ccl.utah.gov](https://ccl.utah.gov) may look up the background check numbers for individuals associated with your program. The "Background Checks" page lists the background check number (BCU ID#) for each current employee.

   ![Test Center II - Covered Individuals](image)
If you have questions or need additional assistance with locating your background check number, contact a Child Care Licensing Office Specialist or the Licensor assigned to your program.

If you have further questions about the Youth and Early Care Workforce Bonus, contact OCCworkforcebonus@utah.gov. If you have already accessed the application, include your application ID number in your email.