

HOMELESS HEALTH AND WELLNESS COORDINATOR

I. PROPOSAL COVER SHEET

Instructions: Please use the provided space and PDF form fill format for responses.

ORGANIZATION
Applicant Organization _____
Federal Tax ID #: _____ DUNS #: _____
This entity is a: <input type="checkbox"/> Government Agency <input type="checkbox"/> Non-Profit Organization (attach 501(c)(3) letter) <input type="checkbox"/> Other _____
Organizations Signature Authority:
Name: _____ Title: _____
Address: _____
Phone: _____ Email: _____
Electronic Signature: _____ Date: _____

ORGANIZATION CONTRACT ADMINISTRATOR (if different from Organization's Signature Authority)
Name: _____ Position: _____
Address: _____
Phone: _____ Email: _____

ORGANIZATION FINANCE CONTACT
Name: _____ Position: _____
Address: _____
Phone: _____ Email: _____

ORGANIZATION PROGRAM COORDINATOR (if identified)
Name: _____ Position: _____
Address: _____
Phone: _____ Email: _____

II. PROPOSAL NARRATIVE

1. BACKGROUND AND CAPACITY (20 points possible)

- A. Provide a brief overview of the organization. Include information about the organization's role in the community and the relationship the organization has to homeless health and wellness.
- B. Describe the organization's ability and capacity to coordinate with local communities to provide homeless health and wellness programming throughout the state.

2. HOMELESS HEALTH AND WELLNESS PROGRAMMING (25 points possible)

- A. Describe how the organization will create an inventory of current homeless health and wellness programs or projects throughout the state.
- B. Explain how the organization will identify innovative programs or projects that serve homeless individuals or families.
- C. Describe how the organization will ensure funded programs or projects are connecting to the homeless service system in their local area and ensure participation in coordinated entry if appropriate.

3. FUNDING ALLOCATION (10 points possible)

Describe the method for distributing funds to programs or projects and how the organization will:

- A. Publicly announce and solicit programs or projects for applications; and
- B. Review and prioritize programs or projects for funding.

4. DATA COLLECTION (20 points possible)

The Homeless Health and Wellness coordinator will be expected to collect data to analyze grant outcomes. Funded programs or projects will be required to participate in the Utah Homeless Management Information System (HMIS) or HMIS comparable database.

- A. Describe how the organization will set expectations for performance with the funded programs or projects.
- B. Explain how the organization plans on negotiating outcomes and collecting related data.

5. STAFFING MODEL (10 points possible)

Describe how the organization plans to provide staffing support for the Homeless Health and Wellness programs or projects funded. Include information to support the organization's ability for immediate implementation.

6. BUDGET (10 points possible)

The \$750,000 allocated for a Homeless Health and Wellness Coordinator is available from August 15, 2018 – June 30, 2019. Describe in detail the anticipated cost for the organization to coordinate the Homeless Health and Wellness programs or projects.

[Empty response box for budget details]