

## **APPENDIX E**

### **Coordinated Entry Process Participation Verification**

Applicant certifies that all units provided a Deeply Affordable Housing Fund Grant subsidy are required to participate in the local Coordinated Entry Process. This includes attending any coordinated entry meetings, prioritizing applications that are referred by coordinated entry, and working with the Local Homeless Council to best integrate into the local coordinated entry system.

Applicant will verify it satisfies this requirement during annual monitoring of the project by the Department of Workforce Services, Office of Homeless Services, or more often if questions arise regarding the project's participation in the Coordinated Entry Process.

Failure to meet this requirement will result in increased monitoring and technical assistance. Repeated failures to meet this requirement may result in reduction or cancellation of the subsidy award.

For additional information, please review:

<https://files.hudexchange.info/resources/documents/Coordinated-Entry-Core-Elements.pdf>

<https://www.hud.gov/sites/documents/17-01CPDN.PDF>

If applicant has any questions regarding this requirement, please contact Peggy Green ([peggygreen@utah.gov](mailto:peggygreen@utah.gov)) and Russell Goodman ([russellgoodman@utah.gov](mailto:russellgoodman@utah.gov)) prior to submitting the application.

Signature of Authorized Official:

Title:

Date: