

APPENDIX II
Department of Workforce Services – TANF County Poverty Mitigation Grant
Grant Application Narrative

Program Name:

Directions: Narrative must be in the default size, font, spacing and space provided. Additional narrative attachments are not allowed.

- 1. PROGRAM and SERVICES:** Describe your program and what services will be offered.
 - A. Describe how your program will provide and utilize resource integration coaches to assist families in attaining financial self-sufficiency.
 - B. Describe the services you will offer. Services should:
 - a. Be tailored to meet the specific needs of the family with a focus on children by connecting them to resources and services available to them.
 - b. Utilize a person-centered approach to build social capital and reduce bureaucratic hurdles and inefficiencies.
 - c. Promote the goal of attaining financial self-sufficiency.

2. OUTCOMES AND METRICS: Describe how you will track and meet the required outcomes for this grant opportunity.

- A. Provide an integrated system of support and serve TANF eligible participants experiencing poverty for the 3 years of this contract.
 - a. Identify the # of participants that your program will serve.
- B. Increase the annual income of 25% of families in the program to above 150% of the current Federal Poverty Limit.
- C. Identify at least one additional outcome that you would like to achieve to measure the success of your program.

3. TANF GRANTS

- A. If you are receiving other TANF grants, explain how the services in this grant are different from what you are already receiving funding for.
- B. Describe your process to ensure that funding and services are not duplicated.
- C. If your organization is currently not receiving a TANF grant, enter N/A in the space below.

- 4. BUDGET and STAFFING:** Justify the program's financial need and how it aligns with Appendix IV. Budget Narrative & Itemization.
- A. Provide a summary of how the funds will be utilized over the three-year period of the grant.
 - B. Describe the organizational positions supporting the grant proposal. Include any required provider qualifications, licenses, and/or certifications. Note: Do not include specific employee information.
 - C. Identify key financial staff that will be involved with invoice preparation and fiscal management of the program.