

Amended
Application form for Level 2
Exhibit 3

<u>Required Project Budget</u>	<u>Maximum</u>	<u>Community Requested Amount</u>
1. Honorarium for Officers (5) Paid for implementing grant and work as SSFs. Justification: \$120 per month per officer for 5 officers over 12 months	\$7200	\$ _____
2. Mileage (maximum of 3200 miles) Mileage <u>must</u> be used to transport community youth to the Transitions for Refugee Youth program, it may also be used to bring community members to workshops, or clients to appointments.	\$1500	\$ _____
3. Educational Workshops (12 workshops at \$250 / workshop) Monies may be used for refreshments, incentives, <i>etc.</i> , except: Honorarium SFP-DVD Instructors \$20 per class for 2 staff over 10 weeks or total \$400 Honorarium for Driver Education Workshop \$100 per class for 1 staff over 6 weeks or total \$600.	\$3400	\$ _____
4. Community Activities Allowable expenses: Sports equipment, gear, uniforms, fees, water, refreshments Cultural: music, dancing, arts, training or equipment	\$1000	\$ _____
5. Office Supplies	\$200	\$ _____
6. Office Equipment – one time purchases (should last 4 years) Camera, projector, SD card, flash drive, projector screen (The budget item may be allocable to other budget sections upon the Department receiving proof of RCBO owning the required equipment and at the discretion of the Department. This will be handled post award.)	\$425	\$ _____
7. Permits & Licenses Justification: charitable permit annual fee (\$100), business registration annual fee (\$15), fees associated with becoming Court Registered 2 Interpreter (\$40 per person, 2 people \$80)	\$195	\$ _____
TOTAL	\$13,920	\$ _____

Budget Justification

1. Honorarium (no more than 150 words)

2. Mileage (no more than 150 words)

3. Education Workshops (no more than 150 words)

4. Community Activities (no more than 150 words)

5. Office Supplies (no more than 150 words)

6. Office Equipment (no more than 150 words)

7. Permits & Licenses (no more than 150 words)

Question 10. Is your organization willing to accept the above budgetary restrictions and requirements?

YES NO

Question 10a. If no, please explain (maximum 150 words)