

Next Steps Evaluations Scoresheet FY15

Organization: _____
Site: _____
Evaluator: _____ **Date:** _____

Score will be assigned as follows:

0 = Failure, no response
1 = Poor, inadequate, fails to meet requirement
2 = Fair, only partially responsive
3 = Average, meets minimum requirement
4 = Above average, exceeds minimum requirement
5 = Superior

	Score (0-5)	Weight	Points
1. GRANT PROPOSAL/APPLICATION: (5 points possible)	----	----	----
Overall accuracy and presentation of the entire proposal		X 1	
2. NEED ASSESSMENT: (10 points possible)	----	----	----
Do the applicant's Environmental Survey, classroom and/or playground Diagrams, Equipment & Materials Lists or observation feedback indicate a significant need in the areas in which requests are being made? (10 points)		X 2	
3. STAFF LONGEVITY, CONTINUITY OF CARE AND STAFF MOTIVATION PLANS OF ACTION: (5 points possible)	----	----	----
Collectively, have these plans of action defined what the program plans to do? Do you have a clear picture of their intent? Will the plans and follow up be effective? (5 points)		X 1	
4. PLAN TO STRENGTHEN AND SUPPORT FAMILIES:(10 POINTS POSSIBLE)			
Does the program show a variety of projects/events to involve, strengthen, and support families? Does the plan show that new events/projects will be utilized vs. repeating what has already been done? (5 points)		X1	
Are the projects valuable? Will they make an impact in the lives of the parents and the families? (5 points)		X1	
5. PLAN OF ACTION FORMS B-1 through B-10:(30 points possible)			
How well do the choices in goals and projects reflect the recommendations of the Infant/Toddler Specialists or the needs shown on the Environmental Survey? (5 points)		X 1	
Were the goals selected in the areas of the greatest need? How simple or complex are the goals selected? (5 points)		X1	
Will the completion of the chosen goals create significant change or improvement? What will the impact to the children be? (10 points)		X2	
Do the activities outlined to support staff show individualization to each goal and caregiver? Is administration offering firm support? (5 points)		X1	
How effective is the plan to assist the caregivers in maintaining the changes they have made after the grant period? (5 points)		X1	
6. TRAINING PLAN:(5 points possible)	----	----	----
Is the training selected appropriate for each classroom? Did the plan follow the guidelines on page 19? (5 points)		X 1	
7. ADMINISTRATIVE PLAN OF ACTION:(5 points possible)	----	----	----
Is the Administrative Plan of Action well developed? Does the plan as a whole seem reasonable and solid? (5 points)		X 1	
8. FUNDS ALLOCATIONS: (30 points possible)			
Do the amounts allocated throughout the proposal add up to the same dollar amount on the Budget Form? (5 points)		X1	
Does the applicant demonstrate that funds are being allocated where the need is shown? (10 points)		X2	
Does the applicant demonstrate that funds are being allocated according to the requirements outlined in the RFG? (5 points)		X1	
Do the applicant's Environmental Survey, classroom and/or playground diagrams and observation feedback indicate significant needs that were not addressed? Have sound decisions been made in the placement of funds? (10 points)		X2	
TOTAL EVALUATION POINTS		Total	