

Form C (Family Child Care) Goals and Plan of Action

Care About Childcare Quality Indicator	Description of what is needed to meet the Quality Indicator	Brief description of plans to meet this indicator
HS 7 Outdoor activity time is scheduled daily for at least 60 minutes	<input type="checkbox"/> Copy of the schedule showing outdoor activity/play time is scheduled daily for a total of 60 minutes (the sixty minutes can be broken up into smaller parts; ideally there is time in the morning and afternoon) <input type="checkbox"/> Written description of how the program uses the Child Care Weather Chart (click on (I) for chart) and air quality information to determine how long children will stay outside <input type="checkbox"/> Photo showing that the program has extra outdoor winter clothing for children (2- 3 of each per classroom: hats, mittens & scarves; boots in snowy areas) OR if the center requires parent to keep a set of winter outdoor clothing throughout the season, a copy of the parent handbook that includes that policy <input type="checkbox"/> Written description of how families are made aware of this practice	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		
HS 8 Television, video and computer use by children is limited	<input type="checkbox"/> Program's policy includes, at a minimum, the following: <ul style="list-style-type: none"> ○ Children under two years of age never watch TV or videos or use computers. ○ Older children spend NO MORE THAN 30 minutes per week watching TV or videos or playing video games <input type="checkbox"/> Exceptions are made for one monthly video Limited computer use is allowed in the classroom for educational games or homework purposes in 15 minute increments	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		

Currently Not Met <input type="checkbox"/>	<input type="checkbox"/> Devices used for adaptive functioning for any child are always allowed. <input type="checkbox"/> Written description of how families are made aware of this policy	
Date to upload to CAC site:		
IE 1 Program makes at least 3 different activity areas accessible simultaneously for children on a daily basis	<input type="checkbox"/> Photos of the space showing three activity areas set up to be used simultaneously (not just pictures of the materials) <input type="checkbox"/> The photo needs to show the materials and adequate space for the children to use all of the areas at one time. <input type="checkbox"/> Completed activity area "Equipment Inventory" (Click on the (I) for copy of Equipment Inventory). <input type="checkbox"/> Note: Activity areas can be set up on a daily basis; they do not need to be permanent	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		
IE 3 Activity areas are available at least two hours a day		
Currently Met <input type="checkbox"/>	<input type="checkbox"/> You must have received credit for Indoor Environment #1 before receiving credit for this criteria <input type="checkbox"/> Daily schedule showing that the activity areas from Criteria IE#1 and/or IE#2 are available at least two hours a day <input type="checkbox"/> Written description of how activity areas are chosen during a week's time and where they are set up	Briefly describe your plans to meet this indicator:
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		

<p>PR 2 Schedule shows a balance of active and quiet activities</p>	<input type="checkbox"/> Copy of schedule showing the day includes both <ul style="list-style-type: none"> ○ Active activities (which include BLOCKS, MUSIC, and DRAMATIC PLAY) ○ Quiet activities (which include BOOK & COZY AREAS, TABLE TOYS, PUZZLES, and ART) <input type="checkbox"/> List the activity areas that are accessible to the children during any times marked on the schedule as “centers”, “free play”, "quiet activities” or other labels	<p>Briefly describe your plans to meet this indicator:</p>
<p>Currently Met <input type="checkbox"/></p>		
<p>Currently Not Met <input type="checkbox"/></p>		
<p>Date to upload to CAC site:</p>		
<p>PR 3 The program schedules time to work with children in small groups or individually</p>	<input type="checkbox"/> Copy of schedule with the times that you work with children individually or in small groups clearly marked (this usually happens during free choice, activity area time and/or nap times). <input type="checkbox"/> A written description of how you include each of the children in this type of activity on a daily basis	<p>Briefly describe your plans to meet this indicator:</p>
<p>Currently Met <input type="checkbox"/></p>		
<p>Currently Not Met <input type="checkbox"/></p>		
<p>Date to upload to CAC site:</p>		
<p>PR 5 Strategies are used to support children's social and emotional development</p>	<input type="checkbox"/> Written description of at least five strategies you use to support children's social & emotional development <input type="checkbox"/> Examples include how you support the development of: <ul style="list-style-type: none"> ○ friendships between children ○ ability to share toys and take turns ○ ability to resolve conflicts peacefully ○ willingness to take risks and try new activities 	<p>Briefly describe your plans to meet this indicator:</p>
<p>Currently Met <input type="checkbox"/></p>		

Currently Not Met <input type="checkbox"/>	<ul style="list-style-type: none"> ○ ability to delay gratification and cope with disappointment ○ ability to express their feelings and thoughts ○ ability to follow routines and the program rules 	
Date to upload to CAC site:		
PR 8 Activities that support children's physical development are provided daily	<input type="checkbox"/> Copy of one weekly activity/lesson plan from the past month showing: <ul style="list-style-type: none"> ○ Daily opportunities for children's physical development (large and small motor) ○ At least one caregiver-directed age-appropriate activity that targets or focuses on a specific skill in this area. ○ Written description of how the week's plan went, with comments on what worked and what you would change for next time ○ Written list of play options for children who don't want to participate in the teacher-directed activity 	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		
PR 9 The program promotes children's cognitive development by offering daily opportunities to explore science and math concepts	<input type="checkbox"/> Copy of one weekly activity/lesson plan from the past month showing: <ul style="list-style-type: none"> ○ Daily opportunities for children to explore science and math concepts ○ At least one caregiver-directed age-appropriate activity that targets or focuses on a specific skill in this area ○ Written description of how the week's plan went, with comments on what worked and what you would change for next time ○ Written list of play options for children who don't want 	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		

Currently Not Met <input type="checkbox"/>	to participate in the teacher-directed activity	
Date to upload to CAC site:		
PR 10 Children's language and literacy development is encouraged through daily activities	<input type="checkbox"/> Copy of one weekly activity/lesson plan from the past month showing: <ul style="list-style-type: none"> ○ Daily opportunities for children's language and literacy development ○ At least one caregiver-directed age-appropriate activity that targets or focuses on a specific skill in this area ○ Written description of how the week's plan went, with comments on what worked and what you would change for next time ○ Written list of play options for children who don't want to participate in the teacher-directed activity 	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		
PR 11 The children participate in creative activities each day	<input type="checkbox"/> Copy of one weekly activity/lesson plan from the past month showing: <ul style="list-style-type: none"> ○ Daily opportunities for children's creative development (art, music, dance, dramatic play) ○ At least one caregiver-directed age-appropriate activity that targets or focuses on a specific skill in this area ○ Written description of how the week's plan went, with comments on what worked and what you would change for next time 	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		

<p>Date to upload to CAC site:</p>	<ul style="list-style-type: none"> ○ Written list of play options for children who don't want to participate in the teacher-directed activity 	
<p>PR 15 Programs have materials that reflect the lives of their children and families, as well as the diversity found in society</p>	<ul style="list-style-type: none"> <input type="checkbox"/> Photos that show that the program has materials that reflect the lives of their children and families, as well as the diversity found in society <input type="checkbox"/> Copy of the Equipment Inventory showing a sufficient amount of items on the dramatic play and language/literacy areas (Click (I) for Equipment Inventory) 	<p>Briefly describe your plans to meet this indicator:</p>
<p>Currently Met <input type="checkbox"/></p>		
<p>Currently Not Met <input type="checkbox"/></p>		
<p>Date to upload to CAC site:</p>		
<p>AD 12 Caregiver(s) has written professional development plans</p>	<ul style="list-style-type: none"> <input type="checkbox"/> A copy of the professional development plan(s), dated and completed in the past year, that: <ul style="list-style-type: none"> ○ Set goals for training (what, when, where or how training will be completed) ○ Identify areas of interest to pursue in the next year ○ Set goals for personal improvement and professional growth (join professional organization, attend conference(s), subscribe to professional magazine, etc.) 	<p>Briefly describe your plans to meet this indicator:</p>
<p>Currently Met <input type="checkbox"/></p>		
<p>Currently Not Met <input type="checkbox"/></p>		
<p>Date to upload to CAC site:</p>		

FI 6 Program provides opportunity for families to share knowledge about their children	<input type="checkbox"/> Program's written procedure on how families can share information about their child's interests, strengths, concerns and goals, (i.e., getting to know you forms, new family orientation meeting, parent conferences, etc. <input type="checkbox"/> Written description of at least one example of how this happened in the past year	Briefly describe your plans to meet this indicator:
Currently Met <input type="checkbox"/>		
Currently Not Met <input type="checkbox"/>		
Date to upload to CAC site:		