

Capacity Building for Refugee Communities Level 1

QUESTIONS:

Application Deadline: May 31, 2013 at 12:00 PM (Noon)

All questions must be submitted, through ws_procurement_request@utah.gov before May 29, 2013 close of business

Questions and Answers will be posted on the <http://jobs.utah.gov/edo/rfp.html>

- 1. Question:** The grant application is in PDF format which does **not** allow the forms to be filled out on the computer contrary to what was said at the grant orientation session. Apparently, we just have to print the forms out and then fill them by hand and then scan them and then submit them using an email.

Answer: Acrobat PDF does not allow you to enter your information through Acrobat, unless you have the Acrobat Write program. You will have to physically print the documents that you need to fill in, write or type the required information, scan them into the computer and send to scan documents to ws_procurement_request@utah.gov.

Follow-up to this question:

The Department has not been able to find a website that will allow you to download, at no cost, Acrobat Write. It is our recommendation that you manually check the Yes/No answers on the application. If you are required to elaborate on your answer, you should separately attach a Word document to your response, ensuring that your response does not exceed the 150 word count. Your elaboration should have the number of the question you are writing for and a Title relating to the question content.