

FORM 4: Materials Inventory List Two year-old Classroom

Program Name _____ Classroom Name _____

How to complete this form:

Column A: Count the equipment and materials in the classroom and write the number of items in each box. Only include items that are not broken, have all of their pieces and are available in this room at all times. If items are shared, only include them in one classroom.

Column B: List the number of items needed to receive credit for each Learning Center in the Care About Childcare (CAC) Quality Indicators. This is the MINIMUM number.

Column C: This lists the MAXIMUM number of items you may request.

Column D: List the quantity you are requesting.

Furniture and Display

Purchase only if you have funds left after creating 3 to 5 of the learning centers listed in the CAC Quality Indicators.

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1	1		REQUIRED: Commercial grade-diapering table with an impermeable mat (not wall mounted units)
	1	1		REQUIRED: Diaper disposal container with a hands-free, tight-fitting lid
	1 - 2	1 - 2		REQUIRED: Tables to allow all children to sit down at once so their elbows can rest on the table and their knees fit underneath (14 - 16 inches high)
	8	8		REQUIRED: A chair for each child that allows his/her feet to touch the floor (7 - 9 inches high)
	5	7		REQUIRED: Enough shelves (not higher than 24 inches) to create five defined Learning Centers
	8	10		Toddler-size cots or mats or commercial cribs with solid ends and drop-sides
	8	10		A sheet and blanket for each crib
	8	10		A cubby or storage unit for each child
	1	2		Wall display equipment at child's eye level (Plexiglas picture holders, wall mats, etc.)
	2	4		Mobiles or other hanging displays
	0	1		An adult-size glider chair
	2	2		A comfortable chair for caregivers when they sit at the table with the children

Cozy Area (Protected area with softness - can be combined with book area)

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1 - 2	1 - 2		Low (24" or less) shelf units or dividers to define and protect the cozy center
	1	2		Bins, baskets, or other containers (labeled with words and pictures) to store & display soft toys
	4	4		A cozy seating that can accommodate 2 – 3 children, with a combination of: washable fabric cushions, rugs, mats, beanbag chairs, covered mattresses, etc.
	10	20		Soft toys such as stuffed animals, cloth puppets or dolls (they all do not need to be in the cozy area)

Language and Literacy

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1-2	1-2		Low (24" or less) shelf units or dividers to define and protect the learning center
	1 bin for each type materials	1 bin for each type materials		Bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	28	40		Age-appropriate good quality books, including factual and fantasy books
	5	5		Books showing diversity in the following areas: race / culture, age, ability, and gender in non-stereotypical roles
	1 board 4 stories	1 board 8 stories		Flannel board & story figures
	10	10		Hand or finger puppets
	0	2		Sets of materials to support awareness of letters (magnetic letters, puzzles, alphabet books)

Manipulative Center

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1-2	1-2		Low (24" or less) shelf units or dividers to define and protect the learning center
	7 (one bin for each set of toys)	15 + puzzle rack		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1 table	1 table 4 chairs		Small table (chairs optional)

	3	9		Fine motor manipulative sets (linking people, stringing bead sets, pegboards with pegs, nuts & bolts, nesting/stacking toys, etc.)
	3	16		Puzzles in varying degrees of difficulty
	3	5		Sets of small construction/interlocking toys with at least 150 pieces each (Duplos, bristle blocks, etc.)
	3	3		Sets of materials for recognizing written numbers (number puzzles, magnetic numbers, etc.)
	3	5		Sets of materials for recognizing shapes (shape sorter, shape puzzles, etc.)

Block Center

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1-2	1-2		Low (24" or less) shelf units or dividers to define and protect the learning center
	1 bin for each type of accessory or small blocks	1 bin for each type of accessory or small blocks		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1	2		A set of at least 20 blocks (foam, cardboard, or wood)
	0	20		Large hollow blocks
	0	1		Set of 40 or more small blocks
	10	12		10 small vehicles (cars, trucks, boats, planes, etc.)
	10	15		10 people figures, including children and adults
	10	15		10 animal figures of at least 2 different types (farm, zoo, ocean, dinosaur, etc.)
	0	1		Block play mat or rug
	0	3		Construction/hard hats

Dramatic Play

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1 - 2	1 - 2		1 or 2 low (24" or less) shelf units, dividers or dress-up centers to define and protect the learning center
	1 bin for each type of materials	1 bin for each type of materials		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display materials separately
	3	4		3 pieces of child-size play furniture (refrigerator,

	Table + 2 Chairs	Table + 2 Chairs		Table & chair set, child size
	15	30		Pieces of plastic/play food and grocery/food boxes/bottles with word labels (cereal box, orange juice bottle, etc.)
	10	20		Dishes (plates, cups, pots/pans, (pots/pans, mixing bowls, cooking/baking dishes, spatula, large spoons, etc.)
	4	4		Play telephones
	10	8		Washable soft toys (dolls, stuffed animals, etc.)
	4	6		Dolls with varying skin colors
	8	8		Doll accessories (clothes, bottles, blankets)
	2	2		Pieces of doll furniture (bed, high chair, stroller or carriage, etc.)
	10	14		Dress-up items (clothes, hats, shoes, purses, wallets, tote bag, etc.) for girls and 3 items for boys
	2	2		Small doll/figure sets (dollhouse sets, barn with animals, etc.)
	3	5		Items, such as play food or puppets, showing diversity in the following areas: race, culture, age, ability
	0	1		Coat/clothing rack to hang dress-up clothes
	0	1		Unbreakable mirror large enough for children to see themselves
	0	2 carts 10 props		Shopping carts/baskets & play store props
	0	1 house 10 props		Outdoor play house with accessories/props (dolls, dishes, food, phones, etc.)

Music and Movement

Column A	Column B	Column C	Column D	ITEM DESCRIPTION
Number of items you have	Minimum number	Maximum Number	Number you are requesting	
	1 - 2	1 - 2		1 or 2 low (24" or less) shelf units or dividers to define and protect the learning center
	1 bin for each type of materials	1 bin for each type of materials		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1	1		A CD or tape player
	6	8		Music CDs representing at least 3 different music styles (classical, jazz, children's songs, ethnic music, etc.)
	14	14		Musical/rhythm instruments
	14	14		Music/movement props (streamers, scarves, etc.)

Art

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1 - 2	1 - 2		1 or 2 low (24" or less) shelf units or dividers to define and protect the learning center
	1 bin for each type of materials	1 bin for each type of materials		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1 table 4 chairs	1 table 4 chairs		Table and chairs
	7	7		7 paintbrushes of varying types and sizes
	10	10		Paint cups
	10	10		10 play dough accessories (cookie cutters, blunt knives, rolling pins, etc.)
	7	7		Paint smocks
	0	2		Easels
	0	1		Drying Rack
The following items are needed for a fully equipped art center BUT CAN NOT BE PURCHASED WITH GRANT FUNDS. THIS LIST IS FOR YOUR INFORMATION ONLY. Each type of materials does not need to be accessible to two year olds but should be offered at least weekly.				
	0	0		Supply of three-dimensional materials (differently textured play dough)
	0	0		Supply of collage materials (paper, fabric, glue, etc.)
	0	0		Supply of drawing materials including paper, crayons, markers or pencils
	0	0		Supply of paints (watercolor or tempera)

Science and Nature Center

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	1 - 2	1 - 2		1 or 2 low (24" or less) shelf units or dividers to define and protect the learning center
	1 bin for each type of materials	1 bin for each type of materials		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1	1		Small table (chairs optional)

	0	3		Nature collections (rocks, leaves, shells, pine cones, etc.)
	3	3		Nature exploration sets including at least 3 different types (Magnifying glasses, magnets & metal items, color paddles, etc.)
	5	5		Picture books that realistically represent nature
	5	12		Pictures that realistically represent nature
	3	4		Nature photo puzzles, card/picture sets or activity sets
	1	1		Licensing approved classroom pet (fish aquarium, hamsters, ant farm, etc.) and its home container <i>or a living plant</i>
	0	3		Equipment for periodic living animal projects (egg hatching, butterfly hatching, ant farm, bird feeder, etc.)

Sand, Water and Sensory Play

Column A	Column B	Column C	Column D	ITEM DESCRIPTION
Number of items you have	Minimum number	Maximum Number	Number you are requesting	
	1 - 2	1 - 2		Low (24" or less) shelf unit /divider to define the center
	1 bin for each type of materials	1 bin for each type of materials		Enough bins, baskets, or other containers (labeled with words and pictures) to store & display separated materials in each learning center
	1	1		A TODDLER HEIGHT sand/water table or table top tub
	20 lb. bag	40 lb. bag		Good quality sand, enough to fill the sensory table/bin at
	7	25		least half way full
	0	25		Indoor accessories for digging, holding, pouring, and floating (small shovels, measuring cups and spoons, water wheels, sifters, small vehicles such as boats, planes, and cars, etc.)
	0	1		Outdoor sand toys (buckets, shovels, molds, vehicles, animals, etc.)
	0	7		Absorbent mat for under area used for messy or wet play
	0	1		Water proof smocks

More on next page.

Active Physical Play (Portable items only)

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	Total of 14 items	Total of 14 items		Wheeled toys without pedals
				Wheeled toys with pedals
				Wagons
				Portable large motor equipment (rocking/pushing toys, bean bag sets, small basketball hoop, tunnels <i>that can't be climbed onto</i> , stepping stones, etc.) for indoor/outdoor play

Professional Resources (only if you have funds left after creating 3 to 5

Column A	Column B	Column C	Column D	
Number of items you have	Minimum number	Maximum Number	Number you are requesting	ITEM DESCRIPTION
	*			Resource books for caregivers on two year old children's development
	*			Resource books for caregivers on quality programming for two year old children
	*			Resource books for caregivers on age appropriate activities to do with two year old children

*(Care About Childcare's Quality Indicator requires a total of 25 books for all age groups combined)