

Department of Workforce Services – Safe Passages 2013
Grant Proposal Narrative

Directions: Narrative **must** be in the default size, spacing and space provided. Additional narrative attachments are not allowed.

Organization: _____

1. **PROGRAM OVERVIEW**

Provide a program description.

2. **NEED DETERMINATION**

Justify the need for an afterschool program in the community the program serves. Support the determination of need with data.

Organization: _____

3. **PROGRAM SERVICES**

Describe the goals for and intentional design of the program that supports academic achievement and youth development. Include the program design, past successes, projected outcomes and plan for tracking outcomes.

Organization:

4. **PREVENTION**

The program must include at least three prevention/education components from the following list:

- Addiction Prevention
- Civic Engagement
- Education & Career Readiness
- Financial Literacy
- Positive Interpersonal Relationships
- Physical Activity & Nutrition
- Pregnancy & Sexually Transmitted Infections (STI) Prevention
- Self-Concept & Emotional Intelligence
- Violence & Gang Prevention

Programs providing Pregnancy and STI prevention must explain and describe the use of evidence based curriculum. For all other prevention/education components, the use of evidenced based curriculum and resources are preferred. Address the following for each prevention component selected:

- Describe how the components were selected and the relevance to the population served.
- Describe how the staff will communicate with parents regarding prevention and program focus.
- Describe how the program will intentionally address the prevention components throughout the grant cycle (curriculum, ongoing programming, ensure attendance, etc.)

A. Selected Prevention Component #1

Organization: _____

B. Selected Prevention Component #2

C. Selected Prevention Component #3

Organization: _____

5. **STAFF**

Describe the staff recruitment plan, education, and experience requirements for hiring qualified staff. Include the training plan, staff evaluation and support provided. How will the organization ensure proper administrative and accounting procedures are followed?

6. **YOUTH RECRUITMENT and RETENTION**

Describe how the program intends to identify, recruit, and market to the targeted youth population.