

Safe Passages 2013 Questions

Updated March 29, 2013

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Regarding the Budget Narrative and Itemization Form: Do we provide a narrative description of the match in the Match box or do we just insert the \$ amount of the Match we are committing?

Please provide a narrative for the match portion.

What is the link for finding demographic data and health datasets that was provided when the ASPIRE grant was released? <http://ibis.health.utah.gov/query>

Does the extra point question about 36 weeks include summer as part of the 'school year'? Or does it just refer to the 180 school days within a school year? **In order to mark ≥ 36 weeks per year, the program must offer 36 weeks or more of programming during the actual school year. Summer is not included.**

Can we provide bus tokens for the youth to get to the program? **No. You cannot use Safe Passages grant funds to buy public transportation tokens for youth to get to your program.**

I want to confirm that the Safe Passages grant application does not ask for an organization-wide budget, but rather, only wants the budget for the specific program that is requesting the grant. Our program is couched within a larger agency. I didn't see in the application a request for the budget for the whole organization -- is this correct? **We do not need the entire organization's budget. We only want details of the budget for the afterschool program.**

Updated: March 19, 2013

As this is our first year applying for a DWS grant, are there any previously successful Safe Passages applications available to help us recognize what a great application would look like?

We do not provide previous applications for organizations to review when writing a new proposal.

Last year we started a very limited afterschool program at our two sites (25 minutes per day for students who are struggling academically). If we are looking at a significant expansion of the afterschool program (2 1/2 to 3 hours), would we check New or Existing? **Since there is some programming currently available, mark it as an existing program.**

Our secondary student population at our second site (K-12) is more than double that at our first site (which is K-9). I know the Safe Passages grant is available for 7-12 grades, but if we only apply for the Safe Passages grant for our 7-9th grade students, would we be able to apply for the high school grant for our 10th-12th grades at the second site? We would like our 7-9th grade program to differ from our high school program (more college and career-prep, credit recovery, etc.) **You will not be able to have a Safe Passages and High School grant at the same location.**

Can we apply for both the Safe Passages 2013 and High School Grant, but reject one? Will the high school grant also be for \$30,000? Will this grant be renewable for 3 years? How competitive do you anticipate it to be? **The high school grant will be similar in funding, 3 years and around \$30,000, possible \$40,000. If awarded a Safe Passages 2013 grant, that site will not be eligible to apply for the High School grant. Opting out would not be an option because that site would no longer qualify for the High School grant.**

If an applicant is applying for more than one site, does each site have to provide a 100% match for the grant request made specifically for that site? **The Safe Passages 2013 grant is site based. Therefore the match must be per site.**

I can't see a place to put summer programming hours....is that true? You just want the number of weeks for summer programming - I'm looking at the 'program information' form. That is correct. You can briefly explain summer programming in the narrative.

We work with youth from all over Salt Lake County, who attend many different schools. We do not have a formal relationship with any particular school, but we do have informal relationships with faculty and counselors. Most youth learn about our programs through their families, friends, counselors, therapists etc. What is the best way for us to address this item? Do we need to secure an official MOU or form? We expect programs to build relationships with the schools they serve. If you only have one or two kids at a school you do not have to do a form for those schools. For the schools where most of your students attend we will expect School Meeting Forms to be completed.

What is the preferred format to share our program design? A narrative? An attached logic model? You must follow the requirements in the RFG. The narrative must fit on the narrative form. Only the attachments listed are allowed. Additional information will be discarded prior to review.

What constitutes documentation for the 20 hours/year of program-related training? When staff members attend conferences/workshops/etc. for training, how do we keep track of this? Organizations receiving the grant will be given a form to track training hours. Any program related training will count toward the 20 hours of training.

I have a Safe Passages 2012 Grant. Do I need to reapply to this RFG to renew my grant? The Safe Passages 2013 is a new grant. The renewal information for your Safe Passages 2012 grant will be sent in late April, early May.

We submitting one narrative form total or one narrative for each site? We noticed that on the narrative form there is only room for three prevention components total and our sites will not necessarily be focusing on the same three components and we are worried about space if we try to discuss two components in one box. You will need to submit one narrative total. If you are applying for two sites you will put two prevention components in each narrative box. For example in the first prevention component box you will list; Site A, Prevention Component 1 and

the narrative. Site B, Prevention Component 1 and the narrative.

In years past, if we have stated that we will have a registered teacher in a supervisory role for the program, we have needed to submit the resume of the teacher. Is this still true? You do not need to submit the licensed educators resume, just an explanation of how the requirement is fulfilled.

If we meet with the school and want to type the notes how do we get a signature? You will need to prepare your form and then get signatures.