

State Workforce Development Board Meeting - Minutes

July 14, 2016 – 1:00 – 3:00 p.m.

Department of Workforce Services

1385 South State Street, Salt Lake City, Utah

Members Present: Joey Gilbert, Justin Jones, Dave Dixon, Ken Davey, Elizabeth Garbe, Robert Freebairn, Ann Mackin, CiCi Compton, Jim Boyd, Dale Cox, Diane Lewis, Carl Brailsford, Connie Nielsen, Jake Mellor, Lance Lehnhof, Lisa Liard, Ben Hart, Beth Strathman, Gary Harter, Greg Paras and Megen Ralphs

Staff Support: Karla Aguirre, Kim Bartel and Giselle Jackson

Others Attending: Aaron Thompson, Stacy Cummings, Melisa Stark, Christina Davis, Stephen Lisonbee, Sisifo Taatiti, Sandy Terry, Kimber Burks, Shelly Ivie, Yvette Woodland, Debbie Sparks, John Talcott, Alexia Murphy, Lindsay Crosby, Lynn Purdin, Amber Johnston, Bruce Summers, Liz Carver, Carrie Mayne, and Michelle Beebe

AGENDA	DISCUSSION	RECOMMENDATIONS/ACTION
<p>Acknowledgements and Introductions</p>	<p>Welcome and Opening Business (Daniel Marriott) Acknowledgements and Introductions</p> <ul style="list-style-type: none"> • New Members <ul style="list-style-type: none"> ○ Ben Hart will represent Val Hale on the board. ○ Ann Macken replacing Jared Haines • The group recognized Daniel Marriot and thanked him for his service as Chair of the board. • Approval of April 14 Minutes <ul style="list-style-type: none"> ○ Megen Ralphs called for approval of the April 14, 2016 Meeting Minutes. • Park City Employment Center Move <ul style="list-style-type: none"> ○ DWS is currently working with the state Division of Facilities and Construction Management to finalize a five year lease agreement for a new Employment Center in Park City. 	<p>Megen called for approval of the April 14, 2016 Minutes. Justin Jones motioned to approve the Minutes as written. Lance Lehnhof seconded the motion. The motion was unanimously supported.</p>

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<p>WIOA Final Regulations</p> <p>Unified Plan Revision</p> <p>Eligible Training Provider Demo</p> <p>Workforce Development Outreach</p>	<ul style="list-style-type: none"> ○ The existing building lease expires November 30, 2016. The new location is close to the current office in the Prospector Square area and along the Park City Transit route. ○ The new space provides several new opportunities, including a conference room for job seeker workshops and employer recruitments, and additional staff workspaces. <p>WIOA Final Regulations</p> <ul style="list-style-type: none"> ● Karla talked about six core services that describe the role of the board. ● Staff are in the processes of reviewing regulations. <p>Unified Plan Revision</p> <ul style="list-style-type: none"> ● Currently working on including feedback from the feds. We will have a future email vote on the final plan. Kim reviewed the WIOA Plan Feedback handout and explained the columns. Kim will reach out to committees for further feedback. Contact Kim for questions. ● Public meeting – Hosted by Stacy and Aaron to gather feedback from the public on changes to the Unified Plan. ● Aaron – reviewed his power point and the Proposed Amendment Change handout. <p>Eligible Training Provider Demo</p> <ul style="list-style-type: none"> ● The Eligible Training Provider list is available on jobs.utah.gov <ul style="list-style-type: none"> ○ Job seekers -> Training Resources -> can chose by School, degree type, program. ○ New providers to be added will go through the SWDB Executive Committee. ○ URL: https://jobs.utah.gov/jsp/utjobs/seeker/ProviderCompare.jsp <p>Workforce Development Outreach</p> <ul style="list-style-type: none"> ● The group reviewed the WDD Outreach Update document. Megen pointed 	<p>Aaron Thompson reviewed a ppt. and the Proposed Amendment Change handout. Beth Stratham moved to approve the Proposed Amendment Change document Revision to the Unified Plan. Justin Jones seconded the motion. The motion was unanimously supported.</p>

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<p>Standing Committee Updates</p>	<p>out that the handout reflects what the board committees are focusing on.</p> <ul style="list-style-type: none"> • Megen encouraged participation in listed events. <p>Standing Committee Updates</p> <ul style="list-style-type: none"> • Career Pathways Committee. <ul style="list-style-type: none"> ○ Justin Jones: reviewed a ppt: membership list, pathway definition, pathway goals, pathway expansion, pathway inventory, pathway conference. • Apprenticeships Committee <ul style="list-style-type: none"> ○ Joey Gilbert: first meeting was last month. ○ Looking at DOL apprenticeship progress and evaluate gaps. ○ Rep Andreegg had apprenticeship legislation last year so the committee will invite him to participate in the committee. • Operations Committee <ul style="list-style-type: none"> ○ Gary Harter: met twice since last big meeting. Focusing on EC's and core partners (interactions and pathways). Matrix to inventory partners and services. ○ Will present in October to meet targets and deadlines. 15 goals and targets. Some due July 2017. Meet second Thursday of the month in person or call. • Youth Committee <ul style="list-style-type: none"> ○ Lisa Laird (co-chair): took an inventory of what youth services are out in the community. Meet at those locations and get to know those services. ○ Wally will present on youth services past present and future. ○ Figured out how this committee fits in with Unified Plan. • Individuals with Disabilities <ul style="list-style-type: none"> ○ Beth Strathman: serves on Governors Council of Peoples with Disabilities. ○ Meet every other month. ○ Job hosts: Goldman Sacchs, Intermountain Medical, etc. 	

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New Business	<ul style="list-style-type: none"> ○ Would like to coordinate more with the other committees to include people with disabilities, as there is crossover. ○ Golden Keys Event – recognize employers who do outstanding with hiring disabled and recognize disabled individuals who are invaluable in their job. <p>New Business</p> <ul style="list-style-type: none"> ● Megen asked what the board members needed to move forward. ● Reviewed action items: review Unified Plan Fed Feedback, Justin’s Career Pathways list. ● A schedule will be made available for SWDB members to visit local one stops. Megen encouraged the Board Members to visit a one stop and familiarize themselves with the services offered at these sites. 	