Utah Data Research Center Advisory Board Meeting - Minutes

Thursday, August 16, 2018

9:30 a.m.

DWS – 1385 S State St., Room 157A, Salt Lake City

Board: Kimberly Henrie and Scott Jones

Excused: Carrie Mayne, Marc Babitz, Zachary Barrus

Staff Support: Gail Tilson

Attendees: Jeremias Solari, Collin Peterson, Skylar Scott, Tyler Brinkerhoff

AGENDA	DISCUSSION	RECOMMENDATIONS/ACTION
Welcome	Welcome and Introductions – Collin Peterson	
Approve Minutes	Motion carried to approve minutes.	Minutes were approved.
MOU Update	We will be working with Navina Forsythe and the Department of Health to create a separate MOU for them.	
P20 Update	We presented the draft of the Phase I metrics to the education coordination network. The group provided feedback regarding the remedial metric.	We are breaking down the remedial rate by age, gender, institution, race, and a time series. The reason being that younger students will have a higher incidence of remedial.
	Sen. Milner asked us to provide the most up-to-date P20 dashboard in a presentation to the education interim committee in October.	Representatives from USHE, USTC, and USBE should be there to provide context to the

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		questions that may be asked.
	We received the USBE data and DTS is working on integrating it into our temporary P20 database. Now that we have USBE data we can move forward with Phase II.	
Data Communications Coordinator	Skylar Scott was hired for this position on May 7, 2018. Interviews have been completed and another DCC should be onboard by our next meeting.	
Technical Update	We have started UDRC System Phase III, which is really Website Phase II. It began on August 6, 2018, and will run through January 2019. Phase III includes the external researcher application, application status, and management system. It also includes the P20 metrics Phase II with a D3 dashboard that we're building.	By the end of January 2019 we hope to have the application system for external researchers to apply for access to our data, review status of applications, a way for us to manage those applications, and lastly a way for them to receive the data once the application has been approved. As well, the creation of a rules engine to prevent or mitigate linkable PII. Once all of this is complete, the UDRC system will be fully implemented.
	All of the USBE data should be integrated into our system this week. When this happens, UTEC, USHE, and USBE will all be in our system.	The next step is user testing. This should take from 2 weeks to a month, depending on what issues we encounter.

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Release of Data Report	New item to be included on the agenda from now on. This report will include what data was released, to whom, and for what purpose. Released to USTC: Data for completing their SLDS grants' deliverable. We appended wage records to a specific group of individuals for students who were enrolled during the fiscal years 2011-2017 without regard to their completion status. Much of this would be their wage record from July 1, 2009 to the present. Broken down by each quarter, what they earned in wages and also UTEC requested the employers' names and the NAICS for each quarter they earned wages. This was completed in approximately 2 days. Next meeting: Gail will send out a Doodle Poll. Meeting adjourned.	