

## Utah Data Research Center Advisory Board Meeting - Minutes

Monday, October 29, 2018

1:00 p.m.

DWS – 1385 S State St., Room 157A, Salt Lake City

**Board:** Carrie Mayne, Kimberly Henrie, Marc Babitz, Zachary Barrus

**Excused:** Scott Jones

**Staff Support:** Gail Tilson

**Attendees:** Jeremias Solari, Collin Peterson, Skylar Scott, Aaron Brough, Navina Forsythe, Britnee Johnston and Allison Stapleton

AGENDA	DISCUSSION	RECOMMENDATIONS/ACTION
Welcome	Welcome and Introductions – Carrie Mayne	
Approve Minutes	Motion carried to approve minutes.  We will have one more meeting before the legislative session. After that, meetings will be held quarterly. If one-on-one meetings are necessary in-between, we are happy to accommodate those requests.	Minutes were approved.  Kimberly noted that Spencer would be interested in a one-on-one meeting for Launch My Career. We will reach out to Spencer.
MOU Update	The MOU for the Department of Health is moving forward. The last draft can serve as a template.	We have bi-weekly calls with Health and should have a draft soon.
P20 Update	P20 was presented and published on October 17, 2018 to the Education Interim Committee.	November 2018 patch: CSS Gridding (adaptive design), expanded epilogue, and reactive

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<p>Personnel Updates</p> <p>Technical Update</p> <p>Research Update</p>	<p>Phase III will include the key metrics which we hope to have by December.</p> <p>Britnee Johnston has joined our team as a data communications coordinator. Natalie Torosyan will be leaving our team on November 2, 2018. Skylar Scott will be moving from data communications coordinator to researcher. Ryan Burton is our new project manager and Manjusha Gunter is the new back-end developer. We also have an opening for a front-end developer.</p> <p>Due to the change in DTS hierarchy, we will be delayed about a month. We have a target date of a year from this month to finish Phase III.</p> <p>The team is currently working on the Application Wizard and it is almost completed.</p> <p>Phase III will be completed when we have the UDRC Application Dashboard and the Data Delivery System finished.</p> <p>No new research has been released. The next project will be to research the effect of students working and going to school at the same time. Allison will be the researcher spearheading this project.</p>	<p>graphing.</p> <p>Phase III will include the undefined metrics. If your agency is affected by these, we urge you to define them.</p> <p>We now have an open position for a data communications coordinator. If you know anyone who may be interested, please send them our way.</p> <p>Since we will have both front-end and back-end developers, we are hoping the delay may not happen.</p> <p>For the upcoming Research Agenda, we would like each of you to have a meaningful conversation with your departments about research subjects you would want UDRC to tackle. What questions would you like answered? You have about 3 months to complete this.</p>

AGENDA	DISCUSSION	RECOMMENDATIONS/ACTION
	<p data-bbox="394 315 1495 347">Next meeting: Before the legislative session begins. Gail will send out a Doodle Poll.</p> <p data-bbox="394 431 653 464">Meeting adjourned.</p>	