

PERMANENT COMMUNITY IMPACT FUND POLICY MEETING

Department of Workforce Services
Housing and Community Development Division
Salt Lake City, Utah

DISCUSSION MINUTES

June 13-14, 2019

Members Present

Jonathan Hardy	Chairman
Garth "Tooter" Ogden	Six County Association of Governments
Ron Winterton	Duchesne County
Bruce Adams	Southeastern Utah Association of Local Governments
Gregg Galecki	State Board of Water Quality
Kyle Stephens	State Board of Water Resources
Michael Dalton	Five County Association of Governments
Dean Baker	Uintah County
Naghi Zeenati	State Transportation Commission
Jack Lytle	Uintah Basin Association of Governments

Excused

David Damschen	State Treasurer
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Staff and Visitors

Keith Heaton	Housing and Community Development
Candace Powers	Housing and Community Development
Gayle Gardner	Housing and Community Development
Brenda Brown	Housing and Community Development
Cristine Rhead	Housing and Community Development
Matthew Parker	Housing and Community Development
Skye Sieber	Community Development Office
Jordan Katcher	Community Development Office
Alison Garner	Attorney General's Office
Debi Carty	Department of Workforce Services
Christina Davis	Department of Workforce Services
Gary Zabriskie	Five County Association of Governments
Travis Kyhl	Six County Association of Governments
Michael Bryant	Southeastern Utah Association of Local Governments
Brian Carver	Bear River Association of Governments
Kevin Yack	Uintah Basin Association of Governments
Laurie Brummond	Uintah Basin Association of Governments
Lisa Nelson	Division of Drinking Water
Skyler Davies	Division of Water Quality

The Permanent Community Impact Board Policy Discussion meeting was held on June 13-14, 2019 at the Uintah Conference Center, 313 East 200 South in Vernal Utah. The annual meeting began at approximately 1:30 pm June 13, 2019

The Permanent Community Impact Board (CIB) 2019 Policy Book was provided to the Board and a brief discussion of statutes, policies and guidelines governing the Board were discussed by HCD staff.

The income and financial outlook, revenues and allocations were discussed by DWS staff.

The CIB Board was advised concerning the Open Meetings Act, Ethics and Per Diem by the Board's legal counsel from the Utah Attorney General's office, Alison Garner. The Conflict of Interest Form was completed and notarized.

The CIB bond requirements were illuminated and discussed including types of revenue required for the various projects facilitated by the CIB bond counsel, Bill Prater.

June 14, 2019, approximately 8:30 a.m.

The Division of Drinking Water and the Division of Water Quality discussed water and sewer project reviews and explained their role in the review of water and sewer projects.

The Community Development Office staff discussed the new process for the funding of plans with a request to CIB of under \$50,000. Keith Heaton discussed the tools and function of the Community Development Office planners, planning and processes which included the Regional Planning Program.

Jonathan Hardy, Chairman discussed Board goals and objectives for the coming fiscal year. The Board discussed scenarios for standardizing the funding packages for projects including the consideration of location, impact, project type and financial ability of the applicant. The 2019 legislation that impacted CIB was briefly discussed.

ADJOURNMENT

The next regular meeting of the Permanent Community Impact Board is scheduled for July 11, 2019 at the DWS Admin South Building, 1385 South State Street, Salt Lake City, Utah at 8:00 a.m.

The meeting adjourned at approximately 11:30 a.m. June 14, 2019.

Submitted by:
Candace Powers