

PERMANENT COMMUNITY IMPACT FUND BOARD MEETING

Department of Workforce Services
Housing and Community Development Division
Salt Lake City, Utah

MINUTES

October 3, 2019

Members Present

Jonathan Hardy	Chairman
Bruce Adams	Southeastern Utah Association of Local Governments
Naghi Zeenati	State Transportation Commission
Ron Winterton	Duchesne County
Gregg Galecki	State Board of Water Quality
Jack Lytle	Uintah Basin Association of Governments
Dean Baker	Uintah County
Mike Dalton	Five County Association of Governments
Kyle Stephens	State Board of Water Resources

Excused

David Damschen	State Treasurer
Garth "Tooter" Ogden	Six County Association of Governments

Staff and Visitors

Keith Heaton	Housing and Community Development
Candace Powers	Housing and Community Development
Gayle Gardner	Housing and Community Development
Brenda Brown	Housing and Community Development
Pam Sjostrom	Housing and Community Development
Katherine Smith	Housing and Community Development
Kayl Smith	Housing and Community Development
Alison Garner	Attorney General's Office
Margaret Lautaimi	Department of Workforce Services
Debi Carty	Department of Workforce Services
Christina Davis	Department of Workforce Services
Lisa Nelson	Division of Drinking Water
Skyler Davies	Division of Water Quality
Bill Prater	Bond Counsel
Jeff Stock	Cannonville Town
Russ Finlinson	Leamington Town
Charles Hightower	Cedar Mountain Fire Protection District
Shannon Allen	Town of Antimony
Irene Hansen	Duchesne County
Greg Todd	Duchesne County
Corey Christensen	Levan Town
Kevin Yack	Uintah Basin AOG
Kelly Chappell	Ensign Engineering
Kurt Marchant	Ensign Engineering
Elizabeth Tubbs	Grand County EMS SSD
Michelle Mefret	Grand County EMS SSD

October 3, 2019

Bonnie Roberts	Tabby Valley Parks SSD
John W. Roberts	Tabby Valley Parks SSD
Chuck Hale	Central Utah Water Conservancy District
Jeremy Raymond	Uintah Fire Suppression SSD
Michael Davis	Vernal City
Zan Murray	JUB Engineers
Alex Buxton	Zion Bank Public Finance
Bart Haslem	Uintah County
Gerard Yates	Central Utah Water Conservancy District
David Pitcher	Central Utah Water Conservancy District
Cort Lambson	Central Utah Water Conservancy District
Anndrea Parrish	Office of Legislative Auditor General
Ryan Savage	Savage Albrecht Engineering
John Parsons	Monroe City
Aaron Wade	Gilmore Bell
Benn Buys	Office of Legislative Auditor General
Kimberly Madsen	Legislative Fiscal Analyst
Brian Gines	Neola Water and Sewer Improvement District
Raleen Gines	Neola Water and Sewer Improvement District
Lane Farr	Office of Legislative Auditor General
Clyde Watkins	Duchesne County Water Conservancy District
Carson DeMille	Jones & DeMille Engineering
Kendrick Thomas	Jones & DeMille Engineering
Alyson Price	Zion Bank Public Finance
Justin Atkinson	Sunrise Engineering
Zach Leavitt	Six County AOG
Jeanette Johnson	Blaisdell, Church & Johnson
Aaron Metcalfe	Hogan & Associates Construction
Tom Sorensen	Centerfield City
Daniel Widdison	Utah Attorney General's Office
Kathleen Liuzzi	Utah Attorney General's Office
Nathan Hall	Utah Department of Environmental Quality
Rachel Terry	Attorney General's Office
Gary Zabriskie	Five County AOG

WELCOME

The Permanent Community Impact Fund Board (CIB) Meeting was held on Thursday, October 3, 2019 at the DWS Admin South Building, 1385 South State Street, Room 157, Salt Lake City, Utah and was called to order at 8:30 a.m. by Chairman Jonathan Hardy.

I. ADMINISTRATIVE ITEMS

Briefing

1. Upcoming Meeting dates and Locations

November 7, 2019– Meeting at the Red Cliffs Lodge Milepost 14, Highway 128, Moab, Utah

December 12, 2019 – DWS Office, 1385 South State Street, Room 157, Salt Lake City

January 9, 2020 – *Tentative* - DWS Office, 1385 South State Street, Room 157, Salt Lake City

2. Financial Review

Candace Powers reviewed the status of the funds for today's meeting. There are fifteen projects for final funding consideration and two pending projects.

II. WELCOME AND INTRODUCTIONS

Chairman Hardy welcomed everyone and asked Board members and staff to give introductions.

III. APPROVAL OF MINUTES

Chairman Hardy requested a motion to approve the minutes from the September 5, 2019 meeting.

Jack Lytle made and Kyle Stephens seconded a motion to approve the minutes of the September 5, 2019 meeting. The motion carried with Gregg Galecki abstaining.

IV. PRIORITY PROJECTS

All projects advanced to the Priority List were reviewed by the Board at previous meetings. The information below is a summary of the requests as advanced to the Priority List.

1. Town of Central Valley (Sevier County) [08.15]

The Town of Central Valley's funding request was advanced to the Priority List as a \$221,000 Loan for 10 years at 2.5% interest and a \$1,105,000 grant (total \$1,326,000). This project will consist of the reconstruction of the roadway and drainage on Main Street at Center Street down to Sevier River Bridge for 1.08 miles. The applicant is contributing \$88,165 cash; UDOT grant \$794,835.

Total Funding Request: \$1,326,000 (\$221,000 loan for 10 years at 2.5% interest and a \$1,105,000 grant).

The applicant requested time to address the Board for reconsideration of funding. The Town of Central Valley indicated they have done some value engineering and are requesting the \$1,105,000 grant indicating some difficulty in accommodating a loan at this time.

The Board asked for clarification on the amount the applicant is now requesting.

The applicant replied they are asking for only the grant amount of \$1,105,000. They have trimmed the project to work without the \$221,000 loan amount.

The Board acknowledged the financial limitations of small towns and suggested the funding be for the total amount of the original request and scope of work.

Bruce Adams made and Mike Dalton seconded a motion to fund this project as a \$1,326,000 grant.

The Board asked how the project's scope had been changed.

The applicant discussed the 20 year engineering design, a modified scope and material for the road. The changes may not be as structurally sound, but it would allow for a good base that would last a reasonable amount of time, based upon axle load.

The Board asked what kind of axle load use the road would endure.

The applicant indicated the road was not high use but there would be agricultural equipment using the road.

The Board expressed concern that in cutting back the material and scope, the road may not hold up as long. The Board asked about the UDOT grant amount of \$1,039,000 indicating that on the CIB application it shows \$794,835.

The applicant stated that the UDOT grant is dedicated to the Center Street portion and the conversion of the original \$1,039,000 funding from Federal to State funds after fees and assessments have been taken out, has reduced the funding amount. The CIB funding is allocated to Main Street.

Chairman Hardy suggested that the Board should be somewhat consistent in the financial analysis to determine if applicant is a low debt community with strong financials. Considerations include if a community can accommodate the debt and determine by statute what is fair and equitable for all applicants.

Commissioner Adams noted that smaller communities do not have large budgets and flexibility for spending. He asked the applicant what their budget is.

The applicant stated their annual budget is \$180,000 and \$57,000 of that budget is for repayment of existing loans to CIB.

The Board acknowledged that the applicant's revised request is a viable option.

Gregg Galecki made a substitute motion to fund this project as revised by the applicant with a \$1,105,000 grant. The motion failed due to lack of a second.

Chairman Hardy called the question on the original motion.

Bruce Adams made and Mike Dalton seconded a motion to fund this project as a \$1,326,000 grant. The motion carried with Kyle Stephens, Naghi Zeenati, Bruce Adams, Mike Dalton and Ron Winterton in favor and Dean Baker, Jack Lytle and Gregg Galecki opposed.

2. Monroe City (Sevier County)

Monroe City's funding request was advanced to the Priority List as a \$34,000 grant. This project consists of demolishing an old building on a .66 acre lot, debris removal, leveling and a 6' chain link fence installed along the perimeter and constructing a gravel parking lot. The applicant is contributing \$33,000 cash.

Total Funding Request: \$34,000 grant.

Naghi Zeenati made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

3. Pinion Forest Special Service District (Duchesne County)

Pinion Forest Special Service District's funding request was advanced to the Priority List as a \$155,000 loan for 20 years at 2.5% interest and a \$155,000 grant (total \$310,000). This project will consist of a 52' x 26.7' pre-fab building with 2 office spaces, a restroom, storage room, conference hall, and an asphalt parking lot with 2' curb and gutter and a 4' wide sidewalk ADA compliant. The applicant is contributing \$20,000.

Total Funding Request: \$310,000 (\$155,000 loan for 20 years at 2.5% interest and a \$155,000 grant).

Ron Winterton made and Mike Dalton seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

4. Tabby Valley Parks & Recreation Special Service District (Duchesne County)

Tabby Valley Parks & Recreation Special Service District's funding request was advanced to the Priority List as a \$40,000 grant for baseball field improvements. This project will consist of constructing two new 12'x30'x8' cement dugouts and a 12'x10'x8' storage unit with metal roofs, a cement pad and new 150 capacity bleachers and a 4'x70' sidewalk from the parking area to the bleachers. The applicant is contributing \$15,000 cash.

Total Funding Request: \$40,000 grant.

Ron Winterton made and Mike Dalton seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

5. Neola Water and Sewer Improvement District (Duchesne County)

Neola Water and Sewer Improvement District's funding request was advanced to the Priority List as a \$167,000 grant for spring redevelopment. This project will consist of constructing a new spring collection line, deeper than the existing line. It will also include all structures, fittings, linings, clay cut-off walls, pumps, and surface seals related to this new construction. Additionally, new chlorination treatment equipment and equipment shed, meter vault, SCADA equipment, and other improvements needed to accommodate these alterations in the collection, treatment, and distribution system. USDA grant \$380,000.

Total Funding Request: \$167,000 grant.

Jack Lytle made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

6. Central Utah Water Conservancy District (Duchesne County)

Central Utah Water Conservancy District's funding request was advanced to the Priority List as a \$3,500,000 loan for 30 years at 0.0% interest for Duchesne Valley water treatment plant improvements. This project will include a new 132'x65' flocculation/sedimentation building with Lamella Settling Plates downstream, a 132'x45' chemical storage building, a settled water pump station, replacement of Ozone static mixers; rehabilitation of 2 (approximately 23,000 SF each) existing waste wash water lagoons and installation of concrete liners in lagoons; construction of two (23,000 SF each) new unlined water wash water lagoons; a 23'x25' new waste wash water pump station and replacement of one 300hp intake pump with a 400hp pump. The applicant is contributing \$1,500,000 in cash; FEMA grant \$4,000,000 and Division of Drinking Water loan \$14,000,000. Total Project \$23,000,000.

Total Funding Request: \$3,500,000 loan for 30 years at 0.0% interest.

Ron Winterton made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

7. Centerfield City (Sanpete County)

Centerfield City's funding request was advanced to the Priority List as an \$82,000 grant for water system improvements – Sorenson Spring line replacement. This project consists of replacing approximately 3,060 LF cast iron pipe with 12" C-900 pipe from the Centerfield RO Treatment Plant to the west side of Christanburg Road.

Total Funding Request: \$82,000 grant.

Mike Dalton made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

8. Centerfield City (Sanpete County)

Centerfield City's funding request was advanced to the Priority List as a \$250,000 loan for 30 years at 2.5% interest and a \$250,000 grant (total \$500,000). This project consists of demolishing and rebuilding a 35'x65' 2275 SF building with a council chamber, break room, men's and women's restrooms, a conference room, reception, storage and 2 offices.

Total Funding Request: \$ 500,000 (\$250,000 loan for 30 years at 2.5% interest and a \$250,000 grant).

Naghi Zeenati made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

9. Grand County Municipal Building Authority (Grand County)

Grand County Municipal Building Authority's funding request was advanced to the Priority List as a \$3,548,000 loan for 30 years at 0.0% interest and a \$1,182,000 grant (total \$4,730,000) for an emergency medical services facility in Moab. This project will consist of building an ADA compliant 12,000 SF facility with 3 ambulance bays to accommodate 2 ambulances per bay, 2 conference rooms, 5 administrative offices, training space, kitchen, 2 day rooms, 4 secure storage rooms, laundry room, workout room, 7 bedrooms, men's and women's' locker rooms, restrooms and decontamination area with an emergency generator and backup power. The applicant is contributing \$100,000 cash.

Total Funding Request: \$4,730,000 (a \$3,548,000 loan for 30 years 0.0% interest and a \$1,182,000 grant.)

Bruce Adams made and Jack Lytle seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

10. Cedar Mountain Fire Protection District (Kane County)

Cedar Mountain Fire Protection District's funding request was advanced to the Priority List as a \$706,000 loan for 30 years at 2.5% interest and a \$234,500 grant (total \$940,500) for the construction of a new Swain's Creek Fire Station. This project will consist of building a 93'6" x 61'9" building (4,941 SF) with 2 apparatus bays, work-out room, EMS storage, turn-out storage, day room, kitchen, office, restroom, men's and women's' showers, 2 bunk rooms and a training room. Funds from CIB are being requested for the building and parking lot expenses, all other costs will be covered by the District. The applicant is contributing \$180,700 cash.

Total Funding Request: \$940,500 (a \$706,000 loan for 30 years at 2.5% interest and a \$234,500 grant).

Mike Dalton made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

11. Town of Antimony (Garfield County)

The Town of Antimony's funding request was advanced to the Priority List as a \$325,000 grant for road improvements. This project will consist of 0.69 miles of chip seal & crack seal (on Dry Wash Road, 200 East & Parker Road), 0.44 miles of double chip seal & base course (on Dry Wash Road & Mt. Dutton), 2.42 miles of grinding & double chip seal (on Bench Road) and 1,000 CY base course for shoulders. The applicant is contributing \$175,000 cash.

Total Funding Request: \$325,000 grant.

Bruce Adams made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List.

The Board expressed concern that the applicant may not accommodate the maintenance costs.

The applicant stated the limited B & C road funds do not complete the required maintenance so the Town has established a process to save funds for a few years then do a maintenance project. They have a long term maintenance plan and feel they can maintain the roads.

The Chairman called the question.

Bruce Adams made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

12. Town of Cannonville (Garfield County)

The Town of Cannonville's funding request was advanced to the Priority List as a \$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant (total \$579,500) for constructing a town hall and medical center. This project consists of building an addition (2,600 SF) to the existing Town Hall/Medical Center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center. Garfield County is contributing \$100,000 cash.

Total Funding Request: \$579,500 (a \$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant).

Jack Lytle made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

13. Town of Leamington (Millard County)

The Town of Leamington's funding request was advanced to the Priority List as a \$100,000 grant for Town Hall roof repairs. This project will consist of installing an approximately 15,000 square feet TS standing 26 gauge metal panel system with ridge ventilation, tear off and disposal of old roofing material, installation of 7/26" OSB, high-temp ice and water shield in all eaves and valleys with synthetic felt elsewhere, heavy shake on steeple and replace gutters.

Total Funding Request: \$100,000 grant.

Ron Winterton made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

14. Town of Kanarraville (Iron County)

The Town of Kanarraville's funding request was advanced to the Priority List as \$225,000 loan for 10 years at 2.5% interest and a \$225,000 grant (total \$450,000) for road and parking lot improvements. This project will consist of resurfacing and widening all 5.6 miles of roads west and east of main street to include chip sealing the Kanarraville Falls Trailhead parking lot with 3,800 CY road base (road widening), 642,000 SF double chip seal, 103,710 SF fog seal, 12,000 SF mill & overlay, 2,500 SF raise road and parking lot striping. The applicant is contributing \$100,000 cash.

Total Funding Request: \$450,000 (a \$225,000 loan for 10 years at 2.5% interest and a \$225,000 grant).

Naghi Zeenati made and Mike Dalton seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

15. Cache County (Cache County)

Cache County's funding request advanced to the Priority List as a \$12,500,000 loan for 20 years at 2.5% interest. This project will consist of an expanded Cache County Road and Weed Department facility in Hyrum, Utah to include a 10,200 GSF administrative building with offices, crew rooms, conference space, gear/locker area, restrooms and support spaces; a 8400 GSF pre-engineered metal shop building with four 20'x105' bays and eight 16'x16' overhead doors; a 10,080 GSF pre-engineered metal weed building with three 28'x120' bays, six 24'x16' overhead doors and heating; a 32,340 GSF pre-engineered metal roads building with ten 28'x105' bays, a 28'x105' fire facility bay, twenty-two 24'x16' overhead doors and heating; a 5,525 GSF concrete block truck wash facility with prefabricated panel roof, two 25'x85' bays and 16'x16' overhead doors, brine production and tanks; a fuel island with 4 diesel pumps and 2 unleaded pumps, DEF storage at each diesel pump. The project also includes a satellite facility in the northern portion of the County to include 2-3 bays for vehicle & equipment storage and brine storage. *(The salt storage building, equipment costs, engineering, soft costs to include permits, licenses, utility connections, fees and construction contingency will be the responsibility of Cache County.)* The applicant is contributing \$39,400 cash.

Total Funding Request: \$12,500,000 loan for 20 years at 2.5% interest.

Bruce Adams made and Jack Lytle seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

V. PENDING LIST

1. Uintah Fire Suppression Special Service District (Uintah County)

At the August 8, 2019 CIB Review Meeting the Uintah Fire Suppression Special Service District presented a funding assistance request for a \$370,000 loan for 25 years at 0.0% interest and a \$1,110,000 grant (total \$1,480,000) for fire suppression equipment. This project consists of the purchase of 3 fire trucks to include one Enforcer top mount 4x4 with a 750 gallon water capacity pumper truck and two 4600 PIC Freightliners trucks with 3,500 gallon water capacity and 35 gallon foam capacity tanks.

The Board noted the absence of financial information and financial analysis for this applicant to determine affordability and requested more financial information be provided prior to a funding award.

The applicant indicated that since they are not a taxing entity, the usual financial information is not available, but there should be updated information on the State Auditor's website. At this time, the entity has no debt.

Chairman Hardy clarified that the Board seeks to determine affordability with a financial analysis. The applicant indicated a \$370,000 loan for 25 years at 0% interest would be a \$31,000 annual payment which is affordable.

The Board referred to the applicant stating a \$31,000 annual payment was affordable. A \$740,000 loan for 25 years at 0% interest has a payment of \$29,000.

The applicant indicated that a \$29,000 payment would be affordable.

Ron Winterton made and Tooter Ogden seconded a motion to place this project on the Pending List to allow applicant to provide financial information. The motion carried unanimously.

The applicant requested time on the October 3, 2019 agenda to provide the requested financial information. The Uintah Fire Suppression Special Service District services the entire Uintah County including municipalities. The fleet is getting older. They have reviewed their financial information and noted that funding is diminishing. They submitted the application asking for a 75% grant and 25% loan. The applicant indicated that a portion of the funding is conducive to mineral lease revenue which has dropped. The District is in the process of changing revenue allocations to mitigate a reduction of \$400,000 this next year. The applicant is requesting this project be funded as a grant of \$1,480,000.

Dean Baker made and Ron Winterton seconded a motion to fund this project as a \$1,480,000 grant.

Commissioner Lytle acknowledged the willingness of the District to assist Daggett and Duchesne when needed.

The Board asked if the private companies contributed.

The applicant indicated they receive donations, but the companies have reduced production and donations are down.

The Board suggested that the applicant's minutes refer to affordability and asked about the \$20,000 in legal fees included in the application.

The applicant indicated that the legal expenses are for bonding.

Gregg Galecki made a substitute motion to fund this project as a \$740,000 loan for 25 years at 1% interest and a \$740,000 grant (total \$1,480,000). The motion failed due to lack of a second.

The Board requested that the applicant explain their financial situation.

The applicant stated that the sales tax collected is lower than the previous year, as well as mineral lease revenue with no foreseeable improvement.

The Board asked the age of the fleet and how many trucks are in the fleet.

The applicant indicated there are 30 trucks and over half the fleet is 20+ years old. The last request for a truck was approximately 2012 for the LaPoint Tridell Fire Department. The three new trucks will replace other trucks in the fleet.

The Board asked if the oil companies are charged for the response to a fire.

The applicant replied that there is a standard rate charged for the equipment, not the man hours, to the oil companies when used. There has not been a rate increase recently but it will be reviewed.

Chairman Hardy called the question for an amended motion subtracting \$20,000 which was included for legal fees.

Dean Baker made and Ron Winterton seconded a motion to fund this project as a \$1,460,000 grant. The motion carried with Gregg Galecki opposed.

The Board was reminded that new revenues coming into the fund are down. Loan repayments allow the fund to be revolving and the Board is tasked to keep the fund revolving.

2. Town of Levan (Juab County)

On July 11, 2019 the Town of Levan presented a funding assistance request for \$90,000 grant to construct a new utility shop. This project will consist of erecting a pre-manufactured 42' x 80' x 17'8" building with five 12' x 14' overhead doors on a concrete pad on property already owned by the Town. The applicant is contributing \$8,903 cash. Project total \$98,903.

The Board asked if they had bid the project indicating the estimate in the packet seemed quite inexpensive and requested confirmation of cost estimates

The applicant stated it was bid by a local contractor and included all the material cost including concrete. It is a premanufactured building and does have concrete and insulation. The Town did receive three other bids.

Mr. Heaton indicated that generally when the Board reviews applications they have an estimate and have not gone through the bid process. The applicant is encouraged to go through the bidding process once they have been approved for funding.

Bruce Adams made and Naghi Zeenati seconded a motion to place the project on the Pending List to allow the applicant to verify the cost of the project. The motion carried unanimously

The applicant requested time on the October 3, 2019 agenda indicating that they have added engineering costs. They were informed that engineering is required so their revised request to CIB is a \$97,000 grant. There are increased costs for concrete and steel and the total project is now \$105,903.

Bruce Adams made and Naghi Zeenati seconded a motion to fund this project as a \$97,000 grant.

The Board acknowledged the value of an outbuilding and commended the applicant for verifying the costs as requested.

Chairman Hardy called the question.

Bruce Adams made and Naghi Zeenati seconded a motion to approve and fund this project as a \$97,000 grant. The motion is carried unanimously.

There were no supplemental requests or items for special consideration at today's meeting.

IX. BOARD MEMBER DISCUSSION and/or ACTION ITEMS

1.CIB Loan Tool Discussion

Keith Heaton discussed the Board's use of the financial information. The current tool looks at past indicators. In consulting with Zion's Bank, a revised model has been created to analyze the way the Board manages the finances. Alyson Price and Alex Buxton presented and discussed the revised financial tool that considers interest rates, loan/grant amounts, etc. This may assist the Board in identifying key funding indicators and may be used in the CIB meetings to analyze various funding scenarios. This tool is being refined and will continue to be presented for the Board's review. Deferred

payment scenarios were discussed and will be added to the tool and it will be provided to the Board either in iLegislate or emailed for use by the Board.

The tool will be provided for desktop use by the Board. The interface of this format with iPads was discussed and would be reviewed. It was noted that the applicant is currently required to provide their financial information in the application.

2. CIB Board Funding Decision Survey

Keith Heaton referred to the funding survey provided to the Board members to solicit input in the pursuit of developing funding guidelines.

Paul Moberly, with the Housing and Community Development's Community Development Office reviewed the survey noting most Board members had responded. The discussion included an overview of the questions asked.

Ms. Garner, legal counsel to the Board, noted that the Board is required to consider the 10 areas of consideration for funding in statute, but not in the degree of importance. The code defines eligibility, but does not establish criteria for the issuance of funding. This is a discussion which may establish criteria and consistency with an understanding of flexibility. The staff makes certain the required elements are there and available for review.

Today's discussion indicated the overall consensus leans toward establishing some guidelines and further review is needed.

3. The Board may consider a motion to enter closed session pursuant to Utah Code Ann. § 52-4-205(1)(c).

At 11:17 a.m. Chairman Hardy called for a motion to go into a closed session to discuss possible litigation.

Jack Lytle made and Kyle Stephens seconded a motion to go into a closed session. A roll call vote was taken: Gregg Galecki aye, Ron Winterton aye, Dean Baker aye, Michael Dalton aye, Bruce Adams aye, Jack Lytle aye, Kyle Stephens aye. The motion carried with Naghi Zeenati absent for roll call, but present for the meeting.

The Board returned to an open session at 11:38 a.m.

Senator Ron Winterton, as a Board representative from Duchesne County since February 2015 announced this would be his last meeting as a CIB Board Member. Chairman Hardy and members of the Board acknowledged his service.

ADJOURNMENT

The next meeting of the Permanent Community Impact Board will be November 7, 2019 at the Red Cliffs Lodge, Mile Post 14, Highway 128, Moab, Utah at 8:30 a.m.

The meeting adjourned at 11:41 a.m.

Submitted by:
Pamela Sjostrom
Candace Powers