

# Authorization to Release Customer Information to a Third Party Agent



This is a legal binding contract. This form must be signed by the account holder or authorized agent for the account holder (such as CFO or City Manager).

Account:

Service Address:

I, \_\_\_\_\_ of the above referenced account located at \_\_\_\_\_  
CUSTOMER NAME OR AUTHORIZED AGENT ADDRESS

do hereby authorize Questar Gas Company ("Dominion Energy") to release the designated information below

To \_\_\_\_\_  
THIRD PARTY NAME/COMPANY

To \_\_\_\_\_  
THIRD PARTY NAME/COMPANY

This authorization provides the right to the designated Third Party Agent to request information regarding the items initialed below:

- \_\_\_\_\_ Billing History (not including payment history or discontinuation of service) and all meter usage data used in the billing calculations of the specified account
- \_\_\_\_\_ All meter usage data relating to the specified account
- \_\_\_\_\_ A copy of the bills on the specified account mailed to the third party
- \_\_\_\_\_ Deliver copies of any notices regarding termination of my natural gas service

This authorization will remain in full force and effect until date of \_\_\_\_\_. *If unspecified, this authorization will be limited to a one-time request.*

I, \_\_\_\_\_ declare that:

- I am authorized to execute this document on behalf of the account record
- I have the authority to financially bind the Customer Record
- I am granting the Third Party Agent(s) listed above the right to request the release of specified account information

I understand that Dominion Energy reserves the right to verify any and all information provided pursuant to this authorization before releasing customer data to the Third Party Agent.

I hereby release, hold harmless, and indemnify Dominion Energy from any liability, claims, demands, and causes of action, damages, or expenses resulting from: any release of information to the Third Party Agent pursuant to this authorization; the unauthorized use of this information by the Third Party Agent; and any actions taken by the Third Party Agent pursuant to this authorization.

Customer Signature: \_\_\_\_\_

Customer Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

I, Third Party Agent, hereby release, hold harmless, and indemnify Dominion Energy from any liability, claims, demands, causes of action, damages or expenses resulting from the use of customer information obtained pursuant to this authorization and from the taking of any action pursuant to this authorization.

Third Party Agent Signature: \_\_\_\_\_

Third Party Agent Company: \_\_\_\_\_

Third Party Agent Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.