Utah Weatherization Program Notice

UWPN #: 2024-002

Effective Date: July 1, 2024

Subject: Annual Notice of Program State Plan and Guideline Changes

Basis: State Plan and Guideline Update for PY24

Purpose: To inform the program that in addition to the changes listed in UWPN 2024-001 the attached program guidelines changes have been made, and that the PY24 Guidelines will be posted on our resources webpage on or before July 1, 2024.

Scope: this program notice will affect all jobs with a work start date on or after the effective date of this notice.

Responsibilities:

Local Agencies to review and implement proposed changes.

State WAP to publish new guidelines on WAP resource webpage

Matt Turner
Weatherization Program Manager
DWS/HCD

Change Tracking Number	Timestamp	What section do you want changed?	Reason for suggested change?	Proposed text of change.	Current text.	Name of agency or organization	Name of submitter	Status (Pending, Approved, Disapproved, Edited, Published)
24-21	4/25/2024 16:33:03	B9.1.a.i	To clarify that in addition to holding an BPI certificate, Energy Auditors must have a demonstrated understanding of Utah WAP guidelines, field guide, and auditing standards by fulfilling all the Utah Prerequisites and maintain an energy audit accuracy score of 80% or higher.	B9.1.a.i All persons who conduct energy audits for the Utah WAP must hold an IWTC-Validated Energy Auditor Certification or hold an Auditor in Training validation from the IWTC. The purpose of this validation process is to ensure that auditors conducting audits for the Utah WAP have a demonstrated understanding of Utah WAP guidelines, field guide, and auditing standards; and hold all the required local and national certifications. IWTC Validations are reviewed and re-approved each year as part of a subgrantee's annual Technical Monitoring. To obtain an IWTC-Validation as a Certified Energy Auditor, a candidate must successfully complete ALL the following and maintain an Energy Audit Monitoring Accuracy score of 80% or higher: Intro to Energy Auditor (EA Course 1) Certificate of Completion which includes: Energy Auditor in Training Application BPI Building Science Principles Certificate RMGA Certification OSHA 10 Certified Lead Inspector registered with Utah DEQ. Home Performance Diagnostics Quiz Energy Audit 101 (EA Course 2) Successful completion of EA Course 2 Successful completion of 10 full Energy Audits Audits must use Utah's current DOE Approved energy audit tool and associated guidelines. Audits must be reviewed and approved by a Certified Energy Auditor. This will typically be a Certified Energy auditor employed or contracted with the agency the auditor under review will work for. Auditor must get an accuracy score of 80% or higher on Energy Auditor Review Audits must have been completed within the last 3 years At least 2 of the audits shall be completed using the MHEA and at least 5 of the audits shall be completed using the NEAT BPI Energy Auditor Certification Obtained by successful completion of EA Course 3 at IWTC, or Obtained from any PBI approved training Center	B9.1.a.i All persons who conduct energy audits must be a Certified Energy Auditor recognized by the Housing and Community Development Division (HCD) or hold an Auditor in Training validation from the IWTC. A Certified Energy Auditor is required to hold: a BPI Energy Auditor Certification; a current Utah DEQ Lead Inspector certification; and following their first technical monitoring as an EA, an IWTC Energy Auditor Validation from the most recent technical monitoring.	STATE WAP	Matt Turner	Published in 7/1/24 guidelines
24-22	4/25/2024 16:34:39	B11.5.a	To clarify that in addition to holding an BPI certificate, QCI's must have a demonstrated understanding of Utah WAP guidelines, field guide, and auditing standards by fulfilling all the Utah Prerequisites and maintain a QCI accuracy score of 80% or higher.	B11.5.a All persons who conduct QCI's for the Utah WAP must hold an IWTC-Validated QCI Certification. The purpose of this validation process is to ensure that QCI's conducting quality control inspections for the Utah WAP have a demonstrated understanding of Utah WAP guidelines, field guide, and auditing standards; and hold all the required local and national certifications. IWTC Validations are reviewed and re-approved each year as part of a subgrantee's annual Technical Monitoring. To obtain an IWTC-Validation as a Certified QCI, a candidate must hold an IWTC-Validated Energy Auditor Certification, a current BPI Quality Control Inspector (QCI) certification and maintain a QCI Monitoring Accuracy score of 80% or higher.	B11.5.a The Final Inspection of a home shall be conducted by an individual holding: a current Building Performance Institute (BPI) certification of Quality Control Inspector (QCI); a current Utah DEQ Lead Inspector certification; and following their first technical monitoring as a QCI, an IWTC QCI Validation from the most recent technical monitoring.	STATE WAP	Matt Turner	Published in 7/1/24 guidelines
24-23	4/25/2024 16:51:43	B11.5.iii	To clarify that QCI's may not conduct inspections of work they have done without written permission from State WAP.	iii The QCI may not conduct inspections on measures they installed or helped install. iv. The DOE allows a QCI to inspect jobs where they conducted the Energy Audit, but requires the State to double the percent of jobs monitored, from 5% to 10%, at any agency where this takes place. Therefore, a QCI may not conduct inspections on houses where they conducted the Energy Audit without written permission from the State WAP. Below is a table indicating which agencies have permission for a QCI to conduct the Energy Audit and QCI on the same jobs and where the state is planning to conduct the additional monitoring.	iii. The QCI may not conduct inspections of work that they have done. This includes either the audit or work performed as part of a weatherization crew. Below is a table indicating where the Auditor may QCI their own energy audit and the increased monitoring percentage by the State.	STATE WAP	Matt Turner	Published in 7/1/24 guidelines
24-24	4/25/2024 17:18:44	D2.5.a Table and B11.5.a Table	To document that none of the agencies are allowed to have a Auditor/QCI during the WAB BIL grant to reduce the state's monitoring burden.	Changed all agencies from 10% and Auditor/QCI to 5% and Independent QCI	Showed that BRAG, UBAOG, SEUALG, 6County and 5County were allowed to be Auditor/QCI at a 10% monitoring	STATE WAP	Matt Turner	Published in 7/1/24 guidelines
24-25	4/26/2024 6:18:14	E5.5.f.i	To simplify the Weatherization Readiness Cost Controls.	i. Utah WAP has elected to use a Wx Ready ACPU of $20,000 and per measure cost control limit for vermiculite abatement of $14,000 and a per measure cost control limit of $5,000 for all other measures. Utah WAP will use the existing Case by Care Approval process in the H&S Plan to allow agencies to submit for exceptions to the per measure cost controls.	Utah WAP has elected to use a Wx Ready ACPU of $20,000 and will use the existing H&S ACPU (Section E3.1.a. of the Utah WAP Guidelines) as a per measure cost control for Wx Ready work. For PY-23 this is $3,132. An exception for vermiculite abatement will be in place setting the limit at $14,000. Utah WAP will use the existing Case by Care Approval process in the H&S Plan to allow agencies to submit for exceptions to the per measure cost control.	STATE WAP	Matt Turner	Published in 7/1/24 guidelines

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24-26	4/26/2024 7:31:26	B9.2b..xi	Get rid of old Weather File language which was for the WAv8.9 and give direction on how the weather station shall be selected for WAv10.	xi. Weather Station—selection for the NEAT/MHEA weather station shall be based upon the city where the dwelling is located. To maintain consistency across the program, Utah WAP has assigned a weather station to each city in Utah in the A06 UWAP ASHRAE 62.2 Calculator. The weather station the ASHRAE calculator lists, shall be the same weather station selected in the NEAT/MHEA audit to evaluate the dwelling.	xi. Weather File—selection for the NEAT/MHEA weather file shall be based upon the physical location of the client home. Since there are many variables in these weather files HCD has selected which files will be used. The local agencies will select the file from the following: 1. BRAG = Pocatello, ID • Rich County = Rock Springs, WY 2. UBAOG = Rock Springs, WY 3. 5 County AOG • Washington County below 4000' = Yucca Flat, NV • Washington County above 4000' = Cedar City, UT • All other areas = Cedar City, UT 4. SEUALG • San Juan County below 4500' = Yucca Flat, NV • San Juan County above 4500' =Salt Lake City, UT 5. All other agencies below 4500' = Salt Lake City, UT 6. All other agencies above 4500' = Cedar City, UT	STATE WAP	Matt Turner	Published in 7/1/24 guidelines
24-27	4/29/2024 16:00:44	B10.3.a.iii	To align with the DOE T&TA state plan requirements	iii. The Intermountain Weatherization Training Center (IWTC): The IWTC will be utilized as the primary resource for training of the Utah Weatherization Assistance Program. IWTC Staff will work to ensure it offers sufficient Tier I trainings to meet the network's certification needs, and will provide Tier II training based on program training needs assessments. Subgrantees are expected to utilize the IWTC to meet their Tier 1 training and certification needs. Subgrantees are also expected to attend and support Tier II offerings whenever possible by sending appropriate personnel to these trainings and disseminating training content appropriately within their originations.	iii. The Intermountain Weatherization Training Center (IWTC): The IWTC will be utilized primary resource for training of the Utah Weatherization Assistance Program. Currently the staff is developing a comprehensive training program based on DOE Standardized Workforce Curriculum.	STATE WAP	Matt Turner	Published in 7/1/24 guidelines