

OPERATION AND MAINTENANCE ITEMS

Name _____

Job # _____

Give an explanation for those items not completed.**YES****NO**

- | | | |
|-------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | 1. Install 6 mil Polyethylene vapor barriers on floor in crawl space. |
| _____ | _____ | 2. Install water heater blankets as outlined in Weatherization Guidelines. Complete a Water Heater Safety Check List on all gas fired water heaters. (attachment 22) |
| _____ | _____ | 3. Replace furnace filters and leave an extra set. Washable filters used as a last resort. |
| _____ | _____ | 4. Seal all transverse seams and other significant leakage areas in heating ducts and returns with appropriate mastic. |
| _____ | _____ | 5. Insulate accessible-heating ducts located in unheated spaces. |
| _____ | _____ | 6. Install rim/band joist insulation |
| _____ | _____ | 7. Check home for moisture problems and correct (where possible). |
| _____ | _____ | 8. Properly prepare and weatherize attic scuttle door and opening. |
| _____ | _____ | 9. Cover evaporative and refrigeration cooler vents. |
| _____ | _____ | 10. Replace severely broken or missing glass and re-glaze windows as needed. |
| _____ | _____ | 11. Prime or seal any bare wood installed during weatherization process. |
| _____ | _____ | 12. Install energy saving showerheads and low flow faucet aerators. |
| _____ | _____ | 13. Refrigerator testing & replacements. Test <u>all</u> refrigerator(s) with Digital Power Meter for a minimum of 72 hours. Replace if the SIR is 1.0 or greater. |
| _____ | _____ | 14. Clean up the work site. |
| _____ | _____ | 15. Explain use of any installed setback thermostats or timers. |
| _____ | _____ | 16. At least one battery operated smoke alarm will be installed on each floor outside sleeping rooms |
| _____ | _____ | 17. Complete a Furnace Start up and Performance Check Sheet on all new installed furnaces. Complete a Warm Air Furnace Summary or Long form on <u>ALL</u> furnaces not replaced. (attachment 22) |
| _____ | _____ | 20. Complete and explain Furnace Client Checklist with client, sign and retain a copy in the client file. (Attachment 22) |
| _____ | _____ | 21. Have client complete the indoor air quality checklist. |
| _____ | _____ | 22. Install CFL's in all light fixtures that are in use more than two hours per day |

Explanation: _____

Completed By: _____ Date: _____

06/10/2010