



# Utah Weatherization Program Notice

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Effective Date 25 March 2013

UWPN # 13-8

**Subject:** Program Income Guidelines PY 2013

**Basis:** Guideline Update

**Purpose:** Notification of the change to the current Program Income Guidelines as directed by Department of Energy WPN 13-3

**Scope:** This program notice will affect all future applicants from the effective date forward. It will also affect current qualified applicants that will be re-qualified for the program as required by C1. 10. e.

**Responsibilities:**

Local Agencies –

- Implement use of the new Program Income Guidelines

State WAP Staff –

- Publish new Program Income Guidelines
- Update Attachment #3 Monthly Income Calculator

Brad Carpenter  
Program Specialist  
Utah Weatherization

Utah WAP Guideline Change Form

2013-014	3/20/2013 7:11:34	C1. 3. d.	Updated to the new Program Income Guidelines	d. Attachment #3 WPN 13-3 contains further clarification on this subject and a table of income levels.	d. Attachment #3 WPN 12-8 contains further clarification on this subject and a table of income levels.	State WAP	Brad Carpenter	Published
2013-015	3/20/2013 7:14:23	C1. 4. b. i.	Change 2nd bullet to new Program Income Guidelines	i. Proof of gross income earned for the applicable tax year.  • Annualization may be required. See Section C1 5 • Income is defined in Attachment #3 WPN 13-3	i. Proof of gross income earned for the applicable tax year.  • Annualization may be required. See Section C1 5 • Income is defined in Attachment #3 WPN 12-8	State WAP	Brad Carpenter	Published
2013-016	3/20/2013 7:17:50	C1. 5. a.	Delete a reference to WPN 12-8 that is out dated and unnecessary.	a. Income qualification for the Weatherization program is based on gross household income during the previous 12 calendar months, or during the applicable tax year. If a client is unable to provide a complete 12 month record of gross household income, the local agency must annualize the client's income information for adaptation to the Annual Poverty Income Guidelines chart.	a. Income qualification for the Weatherization program is based on gross household income during the previous 12 calendar months, or during the applicable tax year. If a client is unable to provide a complete 12 month record of gross household income, the local agency must annualize the client's income information for adaptation to the Annual Poverty Income Guidelines chart (see Attachment #3 WPN 12-8 page6).	State WAP	Brad Carpenter	published