



Utah Weatherization Program Notice

Effective Date 7-1-2014

UWPN # 2014-06

Subject: Health & Safety Plan Revision

Basis: Guideline Amendment

Purpose: Revision to Section E Health & Safety Plan to reach compliance with DOE requirements. This notice also includes changes to other sections as noted on the Change Log. These changes were dictated by the DOE grant review comments.

Scope: This program notice will affect all work that will be audited from the effective date.

Responsibilities:

Local Agencies –

- Conduct the required Health & Safety Training and return the class roster.
- Implement the use of the new forms associated with this program notice.

State WAP Staff –

- Update program Guidelines
- Update and issue forms
- Provide overview training on new plan

Brad Carpenter
Program Specialist
Utah Weatherization

Utah WAP Guideline Change Form - Sheet1

Change Tracking Number	Timestamp	What section do you want changed?	Reason for suggested change?	Proposed text of change.	Current text.	Name of agency or organization	Name of submitter	Status (Pending, Approved, Disapprove Edited, Published)
2014-017	4/30/2014 9:33:48	C1. 9. g.	DOE Grant Application comment	Strike through text Added -2013 to all references of ASHRAE 62.2	g.A "For Sale" sign is observed • The home will be ineligible for any weatherization services for a period of 12 months.	State of Utah	Brad Carpenter	Published
2014-018	4/30/2014 9:35:03	Entire Document	DOE Grant Application comment	Now reads ASHRAE 62.2-2013	AHSRAE 62.2	State of Utah	Brad Carpenter	Published
2014-019	5/29/2014 7:52:42	Section E	DOE grant application comments.	Rewrote and renumbered the entire Section E to get the Health & Safety plan to comply with WPN 11-6	Revised section	State of Utah	Brad Carpenter	Published
2014-020	5/29/2014 9:10:12	C4. 5. h.	Add Tec Log printout or electronic file	h.Worst Case Draft forms or TecLoc printout or electronic file	h.Worst Case Draft forms	State of Utah	Brad Carpenter	Published
2014-021	5/29/2014 9:24:19	E3. 5. a.	Add new paragraph for Tec Log printout or electronic file	Tec Log software maybe used for this testing. A printout or copy of the electronic file is required. When TecLog is used all client & job information shall be placed on the log. Event markers shall be placed for each step of the test. The numbering of the markers should correspond to the Attachment 9 WCDD form.	None	State of Utah	Brad Carpenter	Published
2014-022	5/29/2014 9:31:54	B7. 2. a. 20	The name of the form has changed	20. Have client complete the Applicant Health & Safety Evaluation and include in the client file.	20. Have client complete the Indoor Air Quality Check List and include in the client file.	State of Utah	Brad Carpenter	Published
2014-023	5/29/2014 9:35:20	C4. 3. d.	The name of the form has changed	d. Applicant Health & Safety Evaluation completed prior to Weatherization	Indoor Air Quality and Safety checklist completed prior to Weatherization	State of Utah	Brad Carpenter	Published
2014-024	5/29/2014 9:38:14	A2. 8. c.	Changed to match new percentage	c.The Health & Safety average per unit expenditure limit using DOE funds is set at 12% of the per unit average.	c.The Health & Safety average per unit expenditure limit using DOE funds is set at 10% of the per unit average.	State of Utah	Brad Carpenter	Published
2014-025	5/29/2014 9:41:41	A2. 8. e.	Add new section to cover the H&S Survey and movement of funds.	e. A Health & Safety Survey will be circulated to all Agencies on an annual basis to establish the costs and frequency of measures installed. At that time Agencies will be allowed to request reallocation of excess Health & Safety funds to Program Operations.	None	State of Utah	Brad Carpenter	Published
2014-026	5/29/2014 9:51:37	C1. 4. b. ii.	Adjust wording to proper qualification rules.	ii. A HEAT Program eligibility sheet, from the SEAL WX Search or copy from a Tribal HEAT program, showing proof client was deemed eligible.	ii. A HEAT Program eligibility sheet, from the SEAL WX Search or copy from a Tribal HEAT program, showing proof client was deemed eligible within the current HEAT program year, which runs October through September.	State of Utah	Brad Carpenter	Published
2014-027	6/10/2014 11:35:28	B8. 1. h. iii.	Change the u-value to match the requirements to get utility company rebates.	iii.Only low-E double pane vinyl windows may be installed with a U-value of .30 or less	iii.Only low-E double pane vinyl windows may be installed with a U-value of .30 or less	State of Utah	Brad Carpenter	Published
2014-028	6/10/2014 14:00:46	E3. 5. f.	New section to allow for dealing with a back drafting appliance when found during the Health & Safety Inspection.	f.A back drafting combustion appliance may be replaced using LIHEAP Crisis or Questar funds when identified as part of the Health & Safety Inspection.	None	State of Utah	Brad Carpenter	Published
2014-029	6/11/2014 10:13:37	A3. 8. b.	Increase in amount allows better management of funds	b.Reallocations shall be made at the discretion of the Division of Housing when the total reallocation does not exceed \$500,000 for each funding source.	b.Reallocations shall be made at the discretion of the Division of Housing when the total reallocation does not exceed \$100,000 for each funding source.	State of Utah	Brad Carpenter	Published
2014-030	6/11/2014 10:14:47	A3. 8. c.	To match the change in reallocation amount	c.When the reallocation exceeds \$500,000 per fund, the excess will be distributed based upon the ability of other agencies to expend the reallocated funds as determined by HCD or the following formula:	c.When the reallocation exceeds \$100,000 per fund, the excess will be distributed based upon the ability of other agencies to expend the reallocated funds as determined by HCD or the following formula:	State of Utah	Brad Carpenter	Published