

**Department of Workforce Services
Office of Child Care Advisory Committee
Minutes for Wednesday, January 11, 2017**

Committee Attendees:

Johnny Anderson	Debbie Elmer	Katie Ricord
Simon Bolivar	Ilse Wilson	Kelly Riding
Sue Okroy	Jill Chesley-McGinnis	Tess Davis

Guests:

Austin Roy	Ed Dieringer	Carolyn Christensen
Donna Thomas	Todd Hays	Crystal Knippers
Jessica Strout	Joyce Hasting	Encarni Gallardo
Melissa Bowe		

Welcome

Introductions were made around the room. JoEllen Robbins introduced KC, the new Professional Development Specialist in OCC.

Motion to approve minutes from November

Motion- Katie Ricord

Second- Tess Davis

Approved

Agency Reports

Licensing

Simon Bolivar stated that they are in the process of revising the Interpretation Manual and the Administrative Rules.

USBE

Sue Okroy stated that the Kindergarten Readiness Assessment name will change.

ECU

Carolyn Christensen stated that the total number of ASQ:3 between 10/16 -12-16 is 200, and the ASQ:SE is 230. The total technical assistance given during the same time period was four.

The Early Childhood Utah Annual Report is complete and will be sent out with the minutes.

A developmental screening tagline of #HelpMeKnowAsMyChildGrows will be used in a statewide campaign.

Update on CC Trust Fund PD Grants

Ilse Wilson updated how PFCCA used the Trust Fund Grant. They applied for 12 members to go to the Family Child Care institute in San Diego. Everyone had to write a one-page report on their experience.

Katie Ricord updated how UAEYC used the Trust Fund Grant. They used it for beginning tuition fees for eight directors for the TEACH Early Childhood Scholarship bills.

OCC Director Reports

Tracy Gruber stated that there will be a piece of legislation from Sen. Ann Milner to require a report to analyze the entire Early Childhood System.

OCC Assistant Director Reports

Kathy Link reviewed the rule making process. A list was circulated around the room to see if anyone is interested in being notified when we file administrative rule changes. The Needs Assessment should be complete in the next couple of months.

OCC Program Reports

Subsidy

Ann Stockham stated we are starting to collect data for the Market Rate Survey.

Early Childhood Quality

JoEllen Robbins stated that they just awarded 15 Preschool grants. HQSR grant is online and applications are due March 17, 2017 and the pre-orientation meeting is January 13, 2017. The HQSRE grant will be on line in February. Infant/Toddler subcommittee will be re-established. Please email Toni if you would to be a part of the committee.

Johnny Anderson made a motion to re-establish the Infant/Toddler subcommittee.

Sue Okryo seconded the motion.

The motion was approved.

Head Start State Collaboration Office

Kelly Kohler stated that there is a big push with Head Start to work with Licensing. There are new grants that allow Head Start to expand to full-day full-year.

Public Comment

Utah Early Childhood Conference is 2/24-2/25 at Weber State.