

**Department of Workforce Services  
Office of Child Care Advisory Committee  
Minutes for Wednesday, January 11, 2017**

**Committee Attendees:**

Johnny Anderson	Debbie Elmer
Simon Bolivar	Ilse Wilson
Sue Okroy	Jill Chesley-McGinnis

Katie Ricord
Kelly Riding
Tess Davis

**Guests:**

Austin Roy	Ed Dieringer
Donna Thomas	Todd Hays
Jessica Strout	Joyce Hasting
Melissa Bowe	

Carolyn Christensen
Crystal Knippers
Encarni Gallardo

**Welcome**

Introductions were made around the room. JoEllen Robbins introduced KC, the new Professional Development Specialist in OCC.

Motion to approve minutes from November

Motion- Katie Ricord

Second- Tess Davis

Approved

**Agency Reports**

**Licensing**

Simon Bolivar stated that they are in the process of revising the Interpretation Manual and the Administrative Rules.

**USBE**

Sue Okroy stated that the Kindergarten Readiness Assessment name will change.

**ECU**

Carolyn Christensen stated that the total number of ASQ:3 between 10/16 -12-16 is 200, and the ASQ:SE is 230. The total technical assistance given during the same time period was four. The Early Childhood Utah Annual Report is complete and will be sent out with the minutes. A developmental screening tagline of #HelpMeKnowAsMyChildGrows will be used in a statewide campaign.

**Update on CC Trust Fund PD Grants**

Ilse Wilson updated how PFCCA used the Trust Fund Grant. They applied for 12 members to go to the Family Child Care institute in San Diego. Everyone had to write a one-page report on their experience.

Katie Ricord updated how UAEYC used the Trust Fund Grant. They used it for beginning tuition fees for eight directors for the TEACH Early Childhood Scholarship bills.

### **OCC Director Reports**

Tracy Gruber stated that there will be a piece of legislation from Sen. Ann Milner to require a report to analyze the entire Early Childhood System.

### **OCC Assistant Director Reports**

Kathy Link reviewed the rule making process. A list was circulated around the room to see if anyone is interested in being notified when we file administrative rule changes. The Needs Assessment should be complete in the next couple of months.

### **OCC Program Reports**

#### **Subsidy**

Ann Stockham stated we are starting to collect data for the Market Rate Survey.

#### **Early Childhood Quality**

JoEllen Robbins stated that they just awarded 15 Preschool grants. HQSR grant is online and applications are due March 17, 2017 and the pre-orientation meeting is January 13, 2017. The HQSRE grant will be on line in February. Infant/Toddler subcommittee will be re-established. Please email Toni if you would to be a part of the committee.

Johnny Anderson made a motion to re-establish the Infant/Toddler subcommittee.

Sue Okryo seconded the motion.

The motion was approved.

#### **Head Start State Collaboration Office**

Kelly Kohler stated that there is a big push with Head Start to work with Licensing. There are new grants that allow Head Start to expand to full-day full-year.

### **Public Comment**

Utah Early Childhood Conference is 2/24-2/25 at Weber State.