



Office of Child Care Advisory Committee

Wednesday May 8, 2019
720 South 200 East, Salt Lake City
Conference Room 100
1:00 p.m. to 3:00 p.m.

Meeting Minutes

Committee: Johnny Anderson, Leah Schilling, Donna Thomas for Simon Bolivar, Amy Ahrens Terpstra, Kelly Riding, Katie Ricord, Jamie Robinson, Debbie Tilley, Anna Thomas, Jodi Hansen

Excused: Rhonda Dossett

Support Staff: Tracy Gruber, Kathy Link, Montana Meyers, KC Hutton, Kim Melville, Nune Phillips, JoEllen Robbins, Ann Stockham-Mejia, Heather Thomas, Jocce Doramus, Nicole Kerwood, Van Christensen

Interested Parties & Guests: Anna Lisa Kent, Sarah Janie Niederhauser, Barbara Johnson, JoEllen Robbins, Crystal Knippers, Jamie Bitton, Charlotte Woodward, Kat Martinez, JoAnne Francis, Jody Zabriskie, Kenneth Schackelford, Ann Stockham-Mejia, KC Hutton, Heather Thomas, Emily Holdaway, Amberley Motz, Nune Phillips

Agenda Item	Discussion	Recommendations/Actions
Welcome	Johnny Anderson welcomed the group. Approval of prior meeting minutes.	Chair, Mr. Anderson called for a motion to approve the prior minutes. Ms. Ricord motioned, passed unanimously. Minutes approved.
Department Report	<ul style="list-style-type: none"> a. Childcare Licensing Program - No update. b. Utah State Board of Education <ul style="list-style-type: none"> i. Committee member Ms. Robinson indicated they are working on early childhood standards, hoping to have it out by fall 2020. 	
OCC FY 2020 Budget	<ul style="list-style-type: none"> a. OCC Director, Tracy Gruber reviewed the FY2020 Budget handouts with the Committee. <ul style="list-style-type: none"> i. Ms. Gruber referred to the two Budget handouts (graphs and table versions). ii. Ms. Gruber referred to the FY20 Proposed Budget handout to provide a summary of OCC's budget. The state is required to allocate at least 70% of grants have to go to directly subsidy programs, 3% to infant toddler, 9 % to go to other quality expenditures. 	Chair, Mr. Anderson called for a motion to approve the budget. Committee member, Ms. Ricord, motioned to approve the budget. Motion carried unanimously, budget approved.
OCC Director's Report	<ul style="list-style-type: none"> a. Early Childhood Priorities in FY2020 <ul style="list-style-type: none"> i. Ms. Gruber provided an update on the Governor's Commission on Early Childhood, established during the legislative session. The primary objective is to move to a more coordinated and aligned early childhood system. Early Childhood Commission will start the 	

	<p>beginning of FY 2020. Office of Childcare is staffing the Commission. A needs assessment and strategic plan is one of the requirements of the Commission, which is taking place through the Preschool Development Grant that the Office of Childcare was awarded in fall 2018.</p> <p>ii. Ms. Gruber provided an update on the Governor’s Education Excellence Commission, which is focusing on Early Childhood Education. By September 2019, there will be a plan on Early Childhood Education submitted to the Governor’s Education Excellence Commission. The Education Excellence Commission provided a road map 2 years ago on Education; Utah Education Road Map, with a focus on Early Childhood Education. The names of the Commission members are included in the Roadmap link provided.</p> <p>iii. Preschool Development Grant Update</p>	<p>Early Childhood Utah Program Manager; Nicole Bissonette nicolebissonette@utah.gov</p> <p>Utah Education Roadmap; https://governor.utah.gov/wp-content/uploads/sites/40/2018/12/Utah-Education-Roadmap.pdf Ensure Early Learning: pages 5-6</p>
Assistant Director’s Report	<p>a. Care about Childcare Website Revisions</p> <p>i. OCC Policy and PD Manager, KC Hutton provided an update on the website redesign project. OCC is working to bring the 3 separate websites together on 1 website, which will make navigation easier for everyone. Ms. Hutton indicated August 2019 will be the switchover to new system. New Login will be single sign on. Every state service will eventually be under the single sign on. People will need to set up new login through single sign on system; preference is for people to use email address from CAC site, which will associate with what is in the system and it will match up quickly. If they do not use that, troubleshooting will need to occur to match the two accounts. Some training on how to navigate the system is on the DWS webpage already. More training on how to navigate, how to create single sign on including a captivate video using real time as they click through the process, coming in July 2019.</p> <p>b. Shared Services RFP</p> <p>i. Office of Child Care’s, Kathy Link explained to the Committee about working on a shared service alliance to increase efficiencies to focus on providing high quality care to children, which is accomplished by sharing services. A survey was done in 2018 showing that child care programs are interested in being part of a shared service alliance. A work group on shared services sent a proposal to OCC to use some of CCDF funds for this, which was approved by the DWS Executive Director’s Office. An RFP (Request for Proposal) will go out for a nonprofit organization to run the shared alliance, not OCC. The nonprofit selected will be required to match a portion of startup costs; create a business plan, services that will be offered, how to offer it, how it will be sustainable in 3 years’ time. They will be expected to implement online platform for users to access services, by fall 2019. Chair, Mr. Anderson was interested in how long it would be open, Ms. Gruber indicated a month-6 weeks depending on the complexity of the RFP.</p>	
Program	a. Quality Operations Manager	

Manager's Report

- i. OCC's JoEllen Robbins provided the March 2019 Early Rating & Pilot data to the Committee.

89 Total March observations	Overall Average score	Highest Score	Lowest Score	Rooms that qualified for the High Quality Bonus
ITERS (41 observations)	3.73	6.17	2.5	14 of 41 rooms 34%
ECERS (27 observations)	3.53	5.59	2.03	9 of 27 rooms 33%
SAPQA (21 observations)	3.55	4.33	2.91	12 of 21 rooms 57%

- ii. 5 programs (22%) scored high enough for high quality, if other points on the framework support a high quality score. OCC provided subsidy for 860 children enrolled across those 23 programs.
- iii. Teen grant will be released in May, exact date still unknown.
- b. PD & Policy Manager
 - i. PD Subcommittee
 - 1. OCC's KC Hutton explained the Afterschool Credential & Demonstrated Competency presentation was provided in the PD Subcommittee meeting. Ms. Hutton explained demonstrated competency credential but not up to the school ages. Committee has put together career ladder level. Utah Afterschool Network's Amberley Motz, referred to the Career Ladder Level 4-Age Demonstrated Competency Handout to explain the requirements and renewal information. Committee member, Tracy Gruber, requested information on which of the Core areas/content areas that address kids with special health care needs. It was explained that this information will be included in the tool that will be uploaded onto the updated website prior to July 2019, but will also follow up with the Committee with the areas where those align.
 - 2. Early EdU Update. OCC's KC Hutton reviewed prior conversation about trust fund to support EarlyEdU out of University of WA and partnering universities across the Country. Students are able to take credits at low cost. At end of the course they can have their grade transcribed through SUU.
 - 1. Ms. Hutton provided an update on the success of the pilot:
 - a. Applied Child Development Course: 25 students started, 15 completed with grades high enough to transcript. Average GPA was 3.275.

	<ul style="list-style-type: none"> b. Positive Behavioral Support Course: using coaching companion, developed through Early EdU and Headstart. The purpose was to use tele-coaching- They uploaded videos to pin point areas in the video for training opportunities. 11 people completed, average GPA was 3.85. c. Supporting Language and Literacy Development in Preschool Course: Currently there are 23 students still active in course, mostly a's b's 2 with some c-c+. Course will be wrapping up in the next couple weeks. Ms. Hutton indicated they are confident 21-22 completed <p>2. Overall: 45 students completed classes to earn credit. 9 students have taken 2 of 3 classes and 4 students who have taken all 3. Anecdotally-quotes from applications, positive feedback in practices in the classrooms that were learned from the online training. OCC will use CCDF to continue to fund courses. In the fall, OCC will offer 2 courses at a time, possibly 3 classes at a time. Call for applications May 31, 2019, due June 15, 2019. Committee member Katie Ricord asked if participants can take more than one class at a time. Ms. Hutton said they will be reviewing that with the committee. There was an additional discussion regarding the articulation of course credits.</p> <ul style="list-style-type: none"> c. State Preschool Initiatives & Research Manager <ul style="list-style-type: none"> i. OCC Program Manager, Nune Phillips reported on Senate Bill 166 which made several changes to the state-funded preschool initiatives. These changes included aligning previous preschool programs into one law. It also modified the composition of the School Readiness Board. ii. An updated was provided on both the grant application process for the HQSR—Expanded Seats and HQSR—Becoming High Quality Grants. The School Readiness Board will meet in late June 2019 to determine which programs will be funded. 	
Public Comment	<ul style="list-style-type: none"> a. Committee member, Kelly Riding indicated they have the months and the prices for professional learning events. Interested parties should contact Kelly. Also, the Jump Start Conference provides awards to exemplary programs. If interested in nominating someone, due at the end of the May 2019. b. Committee member Tracy Gruber stated if committee has anything to provide advice to the Office of Child Care to bring those things forward to this Committee. c. Committee member, Teresa Oster raised concerns regarding the timing of the observations that took place for programs to be eligible to receive funding through the High Quality School Readiness program. Programs were notified of observations with only five days left in the program year. OCC's Nune Phillips explained this was due to the bill passing on last day of session which gave little time 	

	<p>to conduct the observations prior to the end of the school year. OCC and USBE will work to implement an earlier timeline for the next school year.</p> <p>d. Committee member Jodi Hansen inquired about importance of programs working with families with children with special health care needs, what are programs really willing to take children with special healthcare needs. Ms. Gruber mentioned the possibility of setting up workgroup to work with Children’s center, with Jodi, and others in Community. Committee Member, Jamie Robinson mentioned parent advocacy group to get input from parents.</p>	
Adjournment		<p>Chair, Mr. Anderson called for a motion to adjourn. Debbie Tilley motioned, motion carried unanimously. Meeting adjourned.</p>