Office of Child Care Advisory Committee

Meeting Minutes

Wednesday July 10, 2019
720 South 200 East, Salt Lake City
Conference Room 100
1:00 p.m. to 3:00 p.m.

Committee:	Johnny Anderson, Simon Bolivar, Amy Ahrens Terpstra, Kelly Riding, Katie Ricord, Jessica Smith for Jamie Robinson, Debbie Tilley, Jodi Hansen, Kyla Clark, Leah Schilling, Rhonda Dossett, Kenneth Schackelford
Via Phone:	Terry Haven for Anna Thomas
Support Staff:	Kathy Link, Montana Meyers
Interested Parties & Guests	KC Hutton, Nune Phillips, JoEllen Robbins, Jocee Doramus, Betzy Mulwee, Emma Moench, Karrie Phillips, Heather Adams Crystal Knippers, Jamie Bitton, Monica Gailey, Charlotte Woodward, Kat Martinez, Page Checketts

Agenda Item	Discussion	Recommendations/Actions
Welcome	Johnny Anderson welcomed the group. Approval of prior meeting minutes.	Chair, Mr. Anderson called for a motion to approve the prior minutes. Committee Member, Simon Bolivar motioned, passed unanimously. Minutes approved.
OCC Budget Discussion	a. Chair, Mr. Anderson reviewed the Office of Child Care Budget. Going forward in meetings they will break down budget into smaller pieces to better educate the board. The first 5 meetings will provide a breakdown of a section of the budget and then the 6th meeting (May 2020) the committee will go over it all, review, and vote on it.	

Department Report	a. Child Care Licensing Program
	   i. Simon Bolivar explained the Child Care Licensing database portal has been separated from the Office of Child Care portal. All providers received email with login instructions, technical assistance to access it. It is now completely separate from Child Care Licensing in the portal from Office of Child Care. Mr. Bolivar explained the background check process has changed. Based on CCDF requirements, every individual joining child care has to pass a background check. They have implemented some small work around situation;
	      i. No renewal cost for background checks. (Background checks ran annually to see if anything comes up on it but don't charge the provider for those renewals)
	      ii. The other piece is that Providers were given the ability to self-associate individuals with their facility without the intervention of Child Care Licensing. If an employee	

	has been disassociated for more than 180 days they will need to undergo another background check. Prior to the background check coming back, the employee cannot be counted in ratios or have unsupervised time with children. b. Utah State Board of Education i. Jessica Smith advised the board that the PEEP (preschool entry & exit profile) Assessment is complete. They have two more trainings they are working on. The first training class will be August 5, 2019 12:30-4:30 will be a webinar and the second training in St. George will be August 7, 2019 8:30-12:30.	
Program Managers Report	a. Quality Operations Manager i. CCQS Early Rating Period - JoEllen Robbins provided the Early Rating Period Data to the board.	

Data Collected from March - May	Overall Average Score	Rooms that met the minimum requirement
ITERS (127 observations)	3.86	45%
ECERS (74 observations)	3.67	40%
SAPQA (54 observations)	3.71	59%

    ii. Pilot Update
        i. Ms. Robbins said they've completed coaching/tech assistance. Specialists are doing all follow up observations conducted this month to see how many programs achieved high quality.
    iii. Ms. Robbins introduced Betzy Mulwee to the board.
b. PD & Policy Manager
    i. KC Hutton introduced Heather Adams to the board.
    ii. PD Subcommittee. Ms. Hutton stated PD Subcommittee didn't meet today prior to Office of Child Care Advisory Meeting. Heather Thomas is working on getting Policy, moving it to a system within the Office of Child Care website. Office of Child Care is working with DTS for web design for the Child Care Quality System. Early EdU is a priority right now; applications have gone out to do 2 courses this fall.
c. State Preschool Initiatives & Research Manager
    i. Composition of the School Readiness Board
        i. Nune Phillips announced the increase in board to 10 members.
    ii. School Readiness Board Meeting
        i. **publicnotice.utah.gov** – Utah School Readiness Board. Next meeting is July 19, 2019
d. Subsidy Program Manager
    i. Infant/Toddler Rate: Policy changes happening in October (0-23 month for licensed and family providers) increasing it to the 75% licensed center max is $900, currently at $800.

	License family home providers, increasing to $656 per month, currently at $600. Effective October 1, 2019. ii. Subsidy Income Limit is being increased to 60%, currently at 56%. Effective October 2019. Exit limit-when parents are at 12 month limit increasing to 75%, currently at 70%. Effective October 1, 2019.	

OCC Report (Kathy)	a. Data Update—Subsidy Caseload. Kathy Link explained there is No update yet as the data hasn't changed since May.
	 b. Office of Child Care Advisory Committee Member Appointments
	     i. Ms. Link explained positions terms expire. Accepting resumes now. A new chair to be appointed. Reappointment if association or department appoints them again.
	 c. Discussion regarding Serving Children with Disabilities
	     i. Ms. Link indicated this will be an agenda item in the September meeting.
	 d. Care About Child Care Visits
	     i. Holding meetings at CAC to meeting with providers about the CCQS system, updates. Late August/early September go to all CACV in state. Invite programs to come meet on where they are with this.
	 e. CCQS Training Videos
	     i. Utah's Child Care Quality System (CCQS) Overview: https://youtu.be/5hz7-gJmKmI
	     ii. What to Expect During Your Observation: https://youtu.be/kHG_t_y5TUU	

Public Comment	a. Simon Bolivar asked how the ratios that licensing will be checking for during licensing inspections relate to the points for ratios and group size in the CCQS framework and how that is different from the ratios that Child Care Licensing requires. Ms. Link referred to the CCQS Framework for the points. Ratios adopted by Office of Child Care's system are based on NAEYC accreditation standards. b. Kelly Riding provided dates for Annual Conference Nov 1-2 in Ogden, a Behavior Management Institute facilitated by a professor from the U of U training in SLC on 9/7/2019, one in Moab in October Date TBD, and an Online e-learning Institute with courses for school age kids restructured course $10 for two hour course or $99 for annual membership on website; https://utahafterschool.org/what-we-do/professional-learning/elearning-institute	
Adjournment		Chair, Johnny Anderson adjourned the meeting.