



Wasatch Front South Council on Workforce Services

Department of Workforce Services

1385 South State Street, #157 SLC

February 25, 2010

11a.m. – 12:30 p.m.



MEETING MINUTES

Presiding: Rebecca Little, Chair and Spencer Larkin, Co-Chair
 Present: Jim Robson, Scott Snelson, Troy Justesen, Greg Diven, Jill Boyle, Karen Silver, James Taylor, Kerry Steadman, Colleen Johnson, John Slade, George Holladay, Louis Caudillo, Nancy Malecker, and Scott Snarr
 Excused: Akilah Messado, Ballard Veater, Charles Daud, Diane Moore, Douglas Johnston, Mark Stimpson, Markus Schellenberg, Paul Jackson, Roy Prasad, Tony Gomez, Steve Leyba, and Karla Aguirre
 Absent: Norman Fitzgerald, Parley Jacobs, Todd Sutton, Gordon Swensen, and Jan Johnson
 Guests: Connie Laws, Tara Connolly, Amber Johnston, Jill Boyle, James Taylor, Juan Paleaz
 Staff: Cassy Hahn, Laurel Morris

Time	Topic and Discussion Leader	Decision(s)	Assignment(s)
11:00	Call to Order and Announcements – Rebecca Little <ul style="list-style-type: none"> Rebecca welcomed member/guests and excused those who had submitted their regrets (see above) 		
11:10	Review Meeting Minutes (November 19 th) – Rebecca Little <ul style="list-style-type: none"> Meeting minutes were reviewed and assignments discussed Motion made to accept meeting minutes but due to the lack of a quorum (11 voting members present), Cassy will send email to absent members to acquire remain votes 	Motion to accept 11-19-09 meeting minutes by Karen Silver; seconded by Scott Snarr; 11 voted in favor	Cassy – Send email to acquire necessary votes for minute approval
11:15	DWS Announcements & Updates – Cassy Hahn <ol style="list-style-type: none"> Restructuring effort for the Eligibility Service Division took place back in June. 2nd phase is now creating the Workforce Development Division which is the rest of DWS Workgroups have been meeting and are presenting their recommendations to our Executive Management. If all goes well we expect implementation by July 2010.. <ol style="list-style-type: none"> The vision of this new division is to create an employment services organization driven by employer needs. Create a more efficient organization structure Provide local flexibility and accountability to the regions or economic service areas A New DWS organization structure was provided with the following announcements: <ol style="list-style-type: none"> New Deputy Director – Jon Pierpont and James Whitaker as his assistant. 		

	<ul style="list-style-type: none"> b. 9 new service areas were identified (refer to map) with 6 Service Area Directors appointed over those areas. (Summit County will not be included with Wasatch Front South area). c. Steve Leyba is the Area Director over Wasatch Front South (formerly Central Region). d. Karla Aguirre has also accepted a position as the State Director over Program and Policy <p>5. Discussion regarding how this new re-organization impacts the Councils</p> <ul style="list-style-type: none"> a. The State Council will remain unchanged due to Federal statutes which are in place b. May have a little more flexibility on what the Regional Councils will look like <ul style="list-style-type: none"> i. Regional Councils will continue to function through June 2011 ii. Relationship and partnerships of Council members is valued and may change to less formal structure but still function in an advisory capacity. iii. Need ongoing support to help identify workforce priorities (i.e. occupations in demand, local strategies and pathways, etc. iv. Region Council needs to continue to focus on the ARRA deliverables (handout) <ul style="list-style-type: none"> 1. Rebecca will report to the State Council in April regarding Council progress 2. By end of June will need to identify workforce development priorities into the next fiscal year of July 2010 through June 2011. 3. Sub-committees will be working on these assignments. 		
<p>11:25</p>	<p>Council Chair</p> <ul style="list-style-type: none"> 1. Rebecca reviewed the information, which was sent out to the Council in January, “Budgetary & Organizational Status Report.” <ul style="list-style-type: none"> a. Budget Issues – reason why received an email/survey went out to Council members requesting meeting time preferences based on no longer providing lunches at meetings and wanting to give members an opportunity to get lunch on their own after the meeting b. Based on survey results, sub-committees will meet from 10-11 a.m. in order to bring information back to main Council meeting, which runs from 11 a.m. – 12:30 p.m. <ul style="list-style-type: none"> i. New meeting calendar was provided (handout) 2. Rebecca encouraged Council members to review the new ARRA Deliverables regarding what the Council has been tasked in doing (handout). 3. The General Assistance (GA) Program <ul style="list-style-type: none"> a. Not taking any application through June 30th, 2010. b. Also, GA cases have been assigned to a statewide, specialized case management team 4. Regional Plan Deliverables <ul style="list-style-type: none"> a. Some of the items have been completed (i.e. grant reviews, etc) b. Need the committees to focus in on those additional areas and bring information back 5. Q&A <ul style="list-style-type: none"> a. Karen questioned how WIA training funds may be impacted this year based on how we ran out of this funding last year. <ul style="list-style-type: none"> i. Need to use the “Slow-the-flow” mechanism much sooner as we don’t have 		

	<p>unlimited pockets of money to draw from.</p> <p>b. Greg asked if there are any additional programs, which are facing shortfalls or how to get monies to help support these shortages.</p> <ul style="list-style-type: none"> i. Laurel indicated that On-the-job Training and Unpaid Internships helps provide more opportunities to guide customers into those pathways. ii. Connie indicated they are working on new innovative programs to get people employed and training done. iii. Kerry Steadman inquired how best to support those customers who have lower skill levels than the average customers coming in and receiving unemployment <ul style="list-style-type: none"> 1. He hopes that we are addressing those issues to support customers who are severely challenged. 2. Group discussed additional resources, which may be available to customers who need training (i.e. tuition reimbursement, grants, etc. 3. Laurel pointed out that customers are being counseled on where to find available resources. 4. Family friendly employers may offer tuition reimbursement. May be able to locate those benefits through employers websites. iv. Other ways to help customers increase there skills maybe through other mechanisms like “Stackable Credentials.” <ul style="list-style-type: none"> 1. SLCC (Troy Justesen) has 20 discrete CTE degrees and are creating a model of stackable credentials, which range from non-credit to bachelors and beyond. Working on articulation agreements between non-credit and credit and between our schools so that students regardless of where they start can receive credit for life experience and non-credit earned without time restricted earned credential; if student departs at any time and comes back at any time, they can receive those credits as well as credit for relevant life experiences earned and does not expire 2. WorkKeys system is an assessment instrument to determine at what level someone has skills. Helps assess their skill base 3. Tooele ATC – (Scott Snelson) They are assisting those entry-level people who lack knowledge and skills in an effort to help them become more valuable/marketable. 		
<p>11:35</p>	<p>Council Report(s)</p> <ul style="list-style-type: none"> 1. Employer Relations (Scott Snarr) <ul style="list-style-type: none"> a. Identify what those key industry/occupations are then look at the pathways to get to those positions b. Identify pathways to get to those positions c. James Robson gave committees a list to review 		

	<ul style="list-style-type: none"> d. Needs Council members to participate on committee 2. Workforce Outreach <ul style="list-style-type: none"> a. Nancy will be bringing her group up to speed and moving forward with the deliverables 		
<p>11:50</p>	<p>Presentation – Energy Grant – (Connie Laws)</p> <ol style="list-style-type: none"> 1. Applied for Grant last October; notified in January that received State Energy Sector Partnership (SESP) grant <ol style="list-style-type: none"> a. 4.6 million dollars b. Effective date 1-29-10 expires 1-29-13 c. To serve 1400 customers in that timeframe in green construction, alternative fuels, energy management, and renewable energy transmission d. Targeted populations are: dislocated workers, disadvantaged youth, veterans, and at risk workers impacted by energy and environmental policy. 2. A lot of work to do to get grant up and running. 3. Next 2-3 months get development on the ground, policies in place, eligibility criteria established and get first pilot academy established which is SLCC, agreements with institutions in place. 4. Target summer to start first training course. <ul style="list-style-type: none"> o DWS will have 6 energy career development specialists/Employment Counselors that will be located at training academies/facilities who will work with the customers and connect them to those energy industry employers upon completion of their training. 5. Design of what students will go through – a statewide energy efficiency course to include: Science, Computer Skills, Applied math, safety regulations, blueprint and technical manuals, technical writing. 6. Energy industry essentials: Energy processing and Energy Delivery (Base Courses for everyone) 7. At the completion of the Base Course they will choose a sector to go into. <ol style="list-style-type: none"> a. Every student will go through these two areas and then choose a specialized sector to go into. b. Then attend one of the 4-5 academies which specializes in that sector: <ul style="list-style-type: none"> o Southwest ATC – Wind, Geothermal, and Solar o SLCC – Solar with some green construction and fuel efficiencies <ul style="list-style-type: none"> ▪ (with extension in Box Elder County due to Autoliv closure) o Eastern - TBA o Southeast (Uinta Basin, ATC, CEU and the extension in San Juan: Green Construction in building energy efficient Hogan’s on the reservations. 8. WorkKeys is a piece of this (assessment tool) – customers will go through it. 9. Normal timeframe that a person would need to complete this (Kerry)? <ol style="list-style-type: none"> a. Depends on the customer basic skills & knowledge b. Is this an all or nothing type of training? Can customer enter into training at any point? c. Connie indicated there would be an issuing of certificate upon completion of certain areas, which may help them complete more quickly, based on assessment, etc. 		

	<p>d. Income guidelines? Dislocated worker policy does not have an income guideline but no decisions have been made yet. Can establish own eligibility guidelines.</p> <p>e. Tooele Army Depot would like to be a partner (Scott Snelson). Connie indicated she had Scott's contact information and would follow-up with him.</p> <p>10. SLCC is doing one just like this for Bio Technology (Troy Justesen)</p> <ul style="list-style-type: none"> o Won a grant through the Dept. of Energy (1 yr grant) o Will run two groups of 20 each through the summer o Green Academy at the college; can run specialized courses o Certificate of completion (credit and non-credit) 		<p>Troy: email a list of Bio Tech employers to Cassy to share with Jim Robson</p>
<p>12:10</p>	<p>Presentation – Employer Worklife Awards – Tara Connolly</p> <ol style="list-style-type: none"> 1. 12th year of the award 2. Application process closes Monday, March 1st at 5 p.m. 3. Based on company size and categories 4. 70% of score is survey based and what it is like working at your company 5. Booklet lists the winning companies from last year and best practices <ul style="list-style-type: none"> • Learn what other companies are doing • How companies handle the economic downturn (pg 14) • New phone number (801) 468-0012 		
<p>12:20</p>	<p>Open Session:</p> <ol style="list-style-type: none"> 1. Old Business <ol style="list-style-type: none"> a. Laurel thanked Rebecca for setting them up at some professional meetings in getting the word out and promoting DWS Business Services. 2. New Business <ol style="list-style-type: none"> a. Kerry asked how the legislative session is going. Would like a report at next meeting. b. Kerry asked how to access current information on the website regarding increase on workload, TANF cases, general trends, etc. c. Kerry inquired about Wasatch Front South possible facility closures based on new org and savings, etc. <ol style="list-style-type: none"> i. Troy Justesen indicated that if need a 1-stop location at SLCC to contact Troy. <ol style="list-style-type: none"> 1. Would love to partner with DWS on site. Great resource for their staff/students d. Karen Silver indicated there are only 2 weeks/2 days to call legislators and encourage them to vote on the things that are near and dear to your heart. 3. Public Comment - none 		<p>Cassy: Contact Ally to provide legislative update at next Council meeting</p> <p>Cassy: Update Kerry regarding where to find 2b info</p> <p>Steve: Provide update on facilities</p>
<p>12:30</p>	<p>Meeting Adjourned</p> <p style="text-align: center;">Next meeting March 25th, 2010 (11 a.m. – 12:30 p.m.)</p>		