



Wasatch Front South Council on Workforce Services

Department of Workforce Services

1385 South State Street, #157 SLC

April 22, 2010

11a.m. – 12:30 p.m.



MEETING MINUTES

Presiding: Rebecca Little, Chair and Spencer Larkin, Co-Chair
Present: Akilah Messado, Charles Daud, Colleen Johnson, George Halliday, Greg Diven, James Taylor, Jill Boyle, Karen Silver, Kerry Steadman, Laurel Morris, Mark Stimpson, Markus Schellenberg, Scott Snarr, Steve Leyba
Excused: Ballard Veater, Chuck Krivanek, Diane Moore, Nancy Malecker, Scott Snelson
Absent: Gordon Swensen, Jan Johnson, John Slade, Louis Caudillo, Norman Fitzgerald, Parley Jacobs, Todd Sutton, Tony Gomez, and Troy Justesen
Guests: Ellen Lange-Christenson, Juan Pelaez and Jill Boyle
Staff: Cassy Hahn, James Robson, George Angerbauer, and Connie Laws

Time	Topic and Discussion Leader	Decision(s)	Assignment(s)
11:00	Call to Order and Announcements – Rebecca Little <ul style="list-style-type: none"> • Rebecca welcomed members/guests and excused those who had submitted their regrets (see above). • Welcomed guests (see above). 		
11:05	Review Meeting Minutes (March 25, 2010) – Rebecca Little <ul style="list-style-type: none"> • Meeting minutes were reviewed; all assignments completed • Motion made to accept meeting minutes 	Motion to accept meeting minutes by Karen Silver seconded by; George Halliday Motion carried.	
11:10	Council Chair Update – Rebecca Little <ul style="list-style-type: none"> • Reviewed State Council meeting information, which was held April 8th. It was announced that Paul Jackson accepted the State Council Chair position. Kristen Cox provided a report on the demand driven concept and shared feedback from each council chair regarding the demand driven process. The following comments were reported: <ul style="list-style-type: none"> ○ Concerns with future advisory groups lacking permanent structure and suggested keeping a core council structure enabling feedback to reach the state level (continuity and communication important). ○ Making sure the right people are part of advisory groups in each service area. 		

	<ul style="list-style-type: none"> ○ Concerns with “the voice” of rural areas and meeting their unique needs. ○ Any additional feedback/concerns submit to Cassy Hahn, who in turn, will roll up to Diane Lovell. ○ Additional issue mentioned; making sure community support groups are engaged and sustained with the demand driven concept. ○ Steve Leyba reported that each Service Area Director has an action item to create a forum to keep communication lines open with DWS and community partners. <p>Rebecca reported, at State Council, our service area plan and deliverables. She also reported that Steve visited several large employers in the area and uncovered some gaps (i.e. training, skill assessments and business needs within the community, health care provider/phlebotomy training, and etc.).</p> <p>Statistics were shared at the meeting regarding public assistance cases, which have increased by 10,000 cases during the last year and funding dropped 5 million dollars. DWS staff has been reduced by attrition, which reflects on higher caseloads for workers. Eligibility services being centralized reviewed. Reported on eREP system implementation and all cases will be converted over to the new system by June 2010.</p> <p>DWS expenses for Regional Councils across the state were totaling \$350,000 to \$500,000 per year. Looking toward more structured ad-hoc groups that will be focused on outcomes, within advisory committees.</p> <p>The next State Council is scheduled in July.</p> <ul style="list-style-type: none"> ● June Council & Youth Retreat is scheduled Thursday, June 24, from 9:00 a.m. to Noon, at the South County Employment Center, 5735 South Redwood Road. Will be highlighting excellent customer service stories, Wasatch Front South Service Area management design. Volunteers were solicited to help with the annual Council retreat: Jill Boyle, Greg Diven, and will get someone from the Youth Council. 		<p>Cassy to get an volunteer from Youth Council.</p>
<p>11:35</p>	<p>DWS Service Area Director Report – Steve Leyba</p> <ul style="list-style-type: none"> ● New terminology; Central Region is now the Wasatch Front South Service Area and Steve Leyba is the <i>new</i> Service Area Director. Steve reported the following: <ul style="list-style-type: none"> ○ Re-organization of area; managers have been interviewed and selected. Moved from nine managers to five with a focus on flattening the organization. ○ Interviewing process reviewed ○ Budget restraints and creating a clear line of site for program areas reviewed. ○ Functional supervision reviewed (i.e. FEP program, training services across area, workforce connection related to one-stop concept, and operations). ○ The state office will be in alignment with service areas functional supervision approach. ○ Looking towards efficiencies, use funds effectively, and a sharp focus on outcomes. ○ Facilities update: DWS committed to six one-top centers, eligibility call center will be moving in October to a state owned building (Department of Environmental Quality - 1950 		

	<p>West North Temple). Savings of 1.2 million dollars with a five-year lease. Will house the entire Eligibility Service Department.</p> <ul style="list-style-type: none"> ○ One Stop Administrator (OSA) will be located at each one-stop office (single point of contact). ○ Economic Service Plan (handout distributed). Each service area will submit a plan to DWS executive team for review/approval and quarterly reports out will be completed. 		
11:45	<p>Grant Update – Connie Laws Connie reported on the handout titled “Department of Workforce Services Grant Overview” (refer to the attached handout).</p> <ul style="list-style-type: none"> • National Jobs Bill – more information to follow 		<p>Connie will send Wind/Solar Energy information to Scott’s sub-committee members</p>
12:05	<p>Council Sub-committee Report – Scott Snarr Scott Snarr reported:</p> <ul style="list-style-type: none"> • Employer relations committee identified several industry sectors to focus on: IT, health care, energy green jobs, hospitality, engineering, transportation, manufacturing, and industrial construction. Met with workforce outreach committee. Will be meeting together in future, will review training provider list, searching for skilled gaps. If anyone knows of individuals working in these areas please contact Scott (helpful resources). 		
12:15	<p>Open Session</p> <ul style="list-style-type: none"> • Old business – George reported on wind generator that is now working and solar panels in place. Very exciting. 		<p>Cassy will set up a tour of George’s facility</p>
12:30	<p>Meeting Adjourned</p> <p style="text-align: center;">Next meeting: May 27, 2010 (11 a.m. – 12:30 p.m.) Committees meet (10 a.m. – 11 a.m.)</p>	<p>Motion to accept meeting minutes by Karen Silver seconded by; Mark Stimpson. Motion carried.</p>	