



employer advisor

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in this issue:

- Protecting the Unemployment Insurance Trust Fund
- The Online Way
- Helping Employers

Protecting the Unemployment Insurance Trust Fund

When we recover overpayments, your tax rates remain stable. You can help.



The Prosecution of UI Fraud Is Important: Here's How You Can Help!

Protecting the Trust Fund is important for all employers. When the Department of Workforce Services (DWS) reimburses the Trust Fund by successfully recovering claimant overpayments, employers' tax rates remain stable. Here are several ways employers can assist the Unemployment Insurance (UI) Division.

1. After receiving the Wage Information Request form, please complete it accurately and return it timely. Report the employee's hours worked and gross earnings paid on a calendar week basis (Sunday through Saturday) no matter what your pay period may be. By law, claimants must report their gross earnings on a calendar week basis. The benefit the department pays a claimant for the week depends on this report. By comparing the completed request form against the claimant's submission is the only way to verify accuracy.
2. If an investigator or adjudicator requests time cards or pay verifications, please cooperate fully. These records may determine whether

an overpayment has occurred if the claimant disagrees with your submitted form. Although these individuals are not your employees, your assistance is still very important.

3. For all overpayments, UI attempts to work with the individuals to reimburse the Trust Fund. If fraud has occurred and repayment arrangements are unsuccessful, DWS may pursue criminal prosecution. To succeed, DWS may ask you to serve as an employer witness. The goal in pursuing a criminal prosecution is to obtain a guilty plea from the defendant and a court ordered repayment agreement. If the defendant defaults on the agreement, DWS will request an order to show cause for which the defendant must answer to the judge. For the first nine months of 2012, these prosecution efforts have successfully reimbursed the Trust Fund by \$308,967.23.

For the Trust Fund to remain solvent and contribution rates assessed as low as possible, DWS needs your assistance when claimant overpayments occur, especially when fraud is involved.



Read the latest on Utah's economy here:



The Online Way to file Quarterly Reports

While some employers continue to mail quarterly reports to the Department of Workforce Services (DWS), most employers file their quarterly Unemployment Insurance (UI) reports online. To see how online filing works, go to jobs.utah.gov and visit the employers' column. Select the first option, File Quarterly UI Reports. At the bottom of the log in box, choose the First Time User? Sign Up Now option. The subsequent screens will help you sign up for online access. If you registered already and have an email address and password, enter them in the appropriate boxes and press

Log In. The Features column on the right side of the log in box lists available options. Please note that the first option, File Tax Reports, enables you to file quarterly reports. You can also explore other features listed, such as Report New Hires, Make a Payment or Amend a Tax Report.

By filing quarterly reports online, you save mailing expenses while DWS saves printing and postage costs. Misdirected mail and late arriving quarterly reports are no longer an issue. Check out online filing today.

Helping Employers



The Department of Workforce Services (DWS) is committed to helping employers meet their workforce needs and has many related resources at jobs.utah.gov/employer.

How does DWS help employers? Employers may advertise their open jobs, without charge, at jobs.utah.gov/employer. As the economy improves, it may become challenging to find the most qualified applicants. The DWS job board is designed to connect employers with applicants who are qualified for a specific position. Post your jobs and begin searching the DWS database. You can refine the search criteria to improve your results. While reviewing resumés, you can sort potential candidates' information into folders, add follow up comments and select whom to contact.

As always, DWS remains committed to serving veterans. Resumés for qualified veterans are the first ones found when searching the database. By hiring a qualified veteran, your organization becomes eligible for the tax credits discussed in last quarter's Employer Advisor.

When making crucial business decisions, employers should consider economic trends and utilize available resources. Jobs.utah.gov will help businesses find answers to the following questions:

- What funding exists for expanding businesses?
- Whom should I contact for personalized workforce development support?
- What are employers in my industry paying their employees?
- Where do I find current economic data for my industry?

For personalized support in your area, contact a workforce development specialist who will connect you with local resources. Visit jobs.utah.gov/employer/wds.pdf.