



Advisory Council to the Division of Services of the Deaf and Hard of Hearing

Wednesday, February 17, 2021

Via zoom meeting 5:00 pm – 6:30 pm

Meeting Minutes

Advisory Council Members: Justin Howell, Charla Dolan, Kim Lucas, Michelle Tanner, Stephen Ehrlich, Larry Lee, Katie Greene, Bradley Jones, Martin Price, Chip Royce, Cody Simonsen, Amy Hardy, Arlene Gunderson (non voting)

Guests: Joe Helfrich, Tiffany Harding, Ramoa Rice

DSDHH Staff: Melanie Sperry, Chelle Wyatt, Diego Acosta, Sue Ordonez

Agenda Item	Discussion	Recommendations/Actions
<p>Welcome and Introductions</p>	<p>Meeting started at 5:11 PM</p> <p>Chair, Justin Howell welcomed all to the Advisory Council meeting.</p> <p>Approval of Minutes</p> <ul style="list-style-type: none"> ☐ January 20, 2021 meeting minutes. <p>The link to the recording of the meeting:</p> <p>https://www.youtube.com/watch?v=AsNDhkWduuw</p>	<p>Justin Howell called for a motion to approve the 1/20/2021 minutes. Larry motioned. Michelle seconded the motion. Melanie will replace Chelle's name with Charla on the membership committee.</p> <p>Minutes approved with proposed changes of names unanimously.</p>
<p>Nominating Process for the Chair and Co-Chair</p>	<ul style="list-style-type: none"> ❖ Chair and Co-chair serve a one-year term. Nominations of individuals or yourself can be made for these positions with the understanding that they must be a current voting member of the council. The next step is for the person who was nominated to notify the current chair if he/she will accept the nomination. Justin is to collect all nominations and verify those will accept in April. ❖ Chair is to preside at the council and executive meetings. Chair is also to make sure that any recommendations made by the committee and subcommittees are assigned to the appropriate person to follow through with and oversee the work of the council. ❖ Co-chair assists the chair and takes over running the meeting if the chair is not available and supports committees/subcommittees. ❖ Stephen Ehrlich brought up one concern with how long a new member should serve the Council before he/she can accept the 	<p>Justin will collect all the nominations made and verify that those people accept their nomination before the April meeting.</p> <p>Also need to nominate and collect names to replace the 5 members who will be leaving in June.</p> <p>Chip nominated Martin Price.</p>

	<p>role of chair or vice chair. Justin clarified that the bylaws does not specify a time of service before becoming chair/vice chair. If this is an issue, we can discuss more when we vote.</p> <ul style="list-style-type: none"> ❖ Chip nominated Martin Price. ❖ Arlene nominated Michelle Tanner. Justin noted that Michelle's term expires in June. ❖ Stephen noted that nominating Martin may be a conflict due to his role in leading the Bylaws committee. Justin stated that Martin would have to accept the nomination before we could vote on him. Voting will happen in June. 	
<p>Legislative Session Updates</p>	<ul style="list-style-type: none"> ❖ Martin clarified that he meant bylaws discussion. He suspects that bylaws and legislation got confused. He mentioned that the foundation of the bylaws is based on what Utah legislature states. Today I want to review what Utah laws say, then I will send out an email after I meet with my committee about how we can align our bylaws with Utah laws next month. ❖ Part 501- General provisions refers to our Assistant Director (Arlene) ❖ 502- create a program within DSDHH's office. Assistant Director (AD) is appointed by executive Director (Sarah). AD is to run DSDHH's services. ❖ 503- #1-Provide training and adjustment services for adults (deaf/hoh) #2-Help public education in providing duties to children (d/hoh). Remember DSDHH used to be under USOE (education). This will require some clarification on this. #3-Maintain a list of qualified interpreters. #4 (OLD?)- provide training on use of telecommunication for deaf. Need to focus more on hoh due to new technology. We don't install and/or maintain technology. #5- operate the community center. This is where the Advisory Council needs to advise DSDHH staff on operating the community centers. #6-perform other duties assigned by AD or exec. Director. This was approved in 2016 but not updated. ❖ 504- Exec. Director is to establish AC which is to advise and help DSDHH related to needs and provision of services to deaf/hoh. ❖ Next month- will talk about recommendations from the Bylaws committee. So far, we have 4 recommendations which will be reviewed with the committee then share with you at our next AC meeting. ❖ Michelle shared her recommendation that if given more time this year (especially since the legislative session has ended for this year), then we can make these changes and do it right- 	<p>Work on new language for bylaws to have it ready for next legislative session next year.</p>

	make sure language fits. She proposed a new language to be ready for the new year's legislative session.	
DSDHH Updates	<ul style="list-style-type: none"> ❖ We had our first COVID clinic for people who over 70 and up. People who work for the clinic thought we did a great job since everything was coordinated so well. Next vaccination (2nd round) will be on March 2nd. A video was shared. Working on more vaccination days for the general population. ❖ DSDHH is open 8-5 but not all staff are back in. Some are still teleworking. Adam, Julio, Shari and Melanie work in DSDHH building. ❖ Budget of 3 million- 2.8 million is focused on personnel. Operation costs about 200,000 per year. Renovations are being done on our bathrooms. Some positions we are reviewing to see if any adjustments are needed then working on filling. ❖ Tomorrow, we will have the DSDHH/UAD forum with the 5 managers. One other individual has expressed an interest in joining so we will have 6. I wanted to let you know since we need to order food tonight. ❖ April 17th – Legislative training with Kim Bianco-Majeri (NAD staff). Time/length TBD 	April 17 th legislative training
USOR Updates	<ul style="list-style-type: none"> ❖ Sarah Brenna couldn't make it on time so move to the next item on the agenda. 	
Other Business/ Community Updates	<ul style="list-style-type: none"> ❖ USDB: Michelle – Our funding looks good. We got one-time money approved. We requested \$900,000 for a property near JMS so we can expand. We got \$700,000 so we will figure it out. Pay for teachers will be increased- 7.85%. That looks like it will be approved. ❖ HLAA: Charla – Every month, the SL chapter of HLAA focuses on apps that Deaf and Hard of Hearing can use in communicating with each other and out in the community and our families. This Saturday, February 20 from 10 to noon we will discuss an app called AVA, they do real time captioning. We have people from the companies to present us and help us who want to install it on their phone and guide through the process. We have different apps coming up in the next few months. ❖ UAD: Kim – We're going to release our website soon. I know it has been a year waiting to be fixed and updated. We are working together with DSDHH to have the forum tomorrow. 	
Adjournment	Meeting ended at 6:05 PM Next Meeting Wednesday, March 17, 2021	Justin Howell called for a motion to adjourn. Michelle motioned.

	5:00 pm – 6:30 pm	Charla seconded the motion. Meeting adjourned.
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