



## Advisory Council to the Division of Services of the Deaf and Hard of Hearing

Wednesday, August 31, 2022  
Via zoom meeting 5:00 pm – 6:30 pm

### Meeting Minutes

**Advisory Council Members:** Martin Price, Kim Lucas, Sharron James, Jim Berardino, Joe Helfrich, Brad Jones, Larry Lee, Cody Simonsen, John Galli

**Staff:** Melanie Sperry, Sue Ordonez, Kelly Boehmer, Pamela Mower, Annette Stewart, Sarah Brenna

Agenda Item	Discussion	Recommendations/Actions
Welcome and Introductions	<p>Meeting started at 5:20 PM</p> <p>Excused: Katie Greene, Chip Royce</p> <p>Chair, Martin Price welcomed all to the Advisory Council meeting.</p> <p>Approval of Minutes</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> June 15, 2022 meeting minutes.</li> </ul>	<p>Martin called for a motion to approve the 6/15/2022 minutes.</p> <p>Cody motioned. Kim seconded the motion.</p> <p><b>Minutes approved</b> unanimously.</p>
Review purpose of Advisory Council & Bylaws	Sarah briefly reviewed the advisory council bylaws. Some minor changes are needed but there are not substantive changes.	
DSDHH Updates	Program managers provided brief program updates and scheduled events.	
Sub Committee Plan	Martin proposed a subcommittee structure that would focus on a Strength-Weakness-Opportunity-Threat (SWOT) assessment for Deaf services and Hard of Hearing services. Martin reviewed subcommittee membership. Martin will chair the Deaf committee and Joe will chair HH committee. Meetings will be scheduled for months between advisory council meetings.	
Adjournment	<p>Meeting ended at 6:24 PM</p> <p style="text-align: center;"><b>Next Meeting</b> Wednesday, October 19, 2022 5:00 pm – 6:30 pm</p>	<p>Martin called for a motion to adjourn.</p> <p>Joe motioned. Jim seconded the motion.</p> <p><b>Meeting adjourned.</b></p>