

Date

To whom it may concern:

I met with (CLIENT) and (HIS/HER parent/advocate/support coordinator etc) to discuss VR supports related to competitive, integrated employment in the community.

(CLIENT) and (HIS/HER guardian/advocate) received information on available supports for (CLIENT) to be able to participate in employment in the community which include: (work strategy assessment, supported employment with job development, job placement, job coaching, extended supports provided by another agency partner, Assistive Technology, Customized Employment and benefit counseling).

Some of the additional resources provided to (CLIENT) to explore employment related activities include: (transition services in school, pre-employment transition services, independent living, etc)

(CLIENT'S Support Coordinator or DSPD Broker) (include level of involvement such as participation in meetings, phone calls, etc) and have agreed to support (CLIENT) through (restoration services, help with re-application to VR when ready, etc).

At this time, based on (HIS/HER) experience at (home/school), through informed choice (CLIENT) and (legal guardian if applicable) have chosen not to obtain employment in the community; however it was explained to (CLIENT) that (HE/SHE) can apply for services in the future when (HE/SHE) and (guardian if applicable) feel that (HE/SHE) would like to explore competitive and integrated employment in the community.

Sincerely,

Counselor, CRC, LVRC