

Throughput Infrastructure

Funding Recommendation Checklist

Entities applying to receive funding must generally satisfy the following requirements as a precondition to the Permanent Community Impact Fund Board / Throughput Infrastructure Fund issuing a funding award. Not all requirements will apply to all projects.

Definition (Statement of Work)

- **Scope:** Objectives, rationale, benefits, description of work to be performed
- **Schedule:** Timing of steps and project milestones
- **Budget:** Budgets by project milestone and cost category, with documented assumptions
- **Special Conditions:** Specific requirements applicable to this project (e.g. project milestones, CIB approvals, reporting requirements, etc.)

Financials

- **Operating Financials:** Revenue projections; operating and maintenance costs
- **Capital Program:** Capital plan for infrastructure
- **Financing Approach:** Financial condition, capital sources (including for cost overruns), and annual operating sources

Delivery

- **Risk Management Approach:** Identified risks and mitigation strategies
- **Management Capability & Approach:** Plan for management structure of project, including organizational charts and staffing plans
- **Project Implementation & Procurement Approach:** Description of project delivery method, including information on procurement and compliance
- **Safety and Security Approach:** Consideration of safety and security concerns and approaches for both construction and operations

Agreements

- **Project Agreements:** Legal agreements with all applicable entities, with details on engineering, statement of work, construction, service outcomes, cost sharing, and any other relevant issues
- **Service Operator Agreements:** Commitments and concurrences from the entities that will benefit from the project
- **Other Agreements:** Other agreements as necessitated by specific project conditions, such as with real estate owners, utilities, other states, local governments, etc.

Prerequisites

- **Engineering Documentation:** Conceptual engineering, preliminary engineering, final design
- **Environmental Documentation:** Service NEPA (P-EIS, P-EA) and/or Project NEPA (EIS, EA, CE) as necessary.
- **Project Development Plan:** Proposed characteristics of project
- **Public Participation:** Demonstrated compliance with R990-008-3(E)-(F)
- **Legal Compliance:** Applicants must comply with all applicable federal, state, and local laws.