

UBRF BOARD MEETING

Monday, October 23, 2023 - 1:30 PM, Uintah Basin Association of Governments, 330 E 100 S, Roosevelt, UT 84066. Virtual Option - <https://utah-gov.zoom.us/j/86587519475>, Meeting ID: 865 8751 9475, +1 253 215 8782 US (Tacoma).

AGENDA

1. Welcome & Introductions

1.a Board Member Welcome

New Board Members:

Councilman Emmett Duncan - Ute Tribe Business Committee

Councilman Mike Natchess - Ute Tribe Business Committee

Other Board Members:

Chairman Evan Curtis - Governor's Representative

Commissioner Brad Horrocks - Uintah County

Commissioner Greg Miles - Duchesne County

2. Approval of Minutes

2.a Approval of minutes from March 29, 2023 meeting.

3. Fund Report

3.a Fund Balances (as of 10/17/2023, with new allocations)

GRANTEE	NEW ALLOCATION	PREVIOUSLY AVAILABLE	NEW AVAILABLE
Ute Tribe	\$3,872,891.60	\$94,807.56	\$3,967,699.16
Uintah County	\$1,997,891.60	\$2,783,524.52	\$4,781,416.12
Duchesne County	\$1,997,891.60	\$2,675,522.17	\$4,673,413.77
Total	\$7,868,674.80	\$5,553,854.25	\$13,422,529.05

4. Board Business

4.a Annual Board Training

OPMA and other training as applicable provided by Christopher Pieper, Assistant Attorney General & UBRF Council

4.b Discussion on resolution for governing of electronic meetings

Review and approval of resolution

4.c Board administrative policies and procedures

Review and approve policies and procedures

4.d Grants expiring soon

As a notice to the board, the following grants will expire soon on 12/31/2023.

Contract	Agency	Projects	Total Awarded Amount	Balance	Start	End
18-1938	Ute Indian Tribe	Miscellaneous Projects	\$792,823.00	\$43,209.46	3/29/2018	12/31/2023
21-2252	Duchesne County	Weed control building; Centennial Events center payments	\$1,306,250.00	\$313,633.33	2/25/2021	12/31/2023
21-2253	Uintah County	Homeless services; Road Dept capital equipment	\$1,050,000.00	\$586.74	2/25/2021	12/31/2023

5. Project Applications

5.a Expired Contracts

The following contracts expired since the last board meeting and have been requested to extend. If approved by the board, it's proposed that they be extended for 2 years until 6/30/2025.

Contract	Agency	Projects	Total Awarded Amount	Balance	Start	End
21-0203	Ute Indian Tribe	Police Vehicles; Pump system for Veterans memorial lawn; tractor for buffalo project; water line infrastructure	\$919,300.00	\$162,475.11	6/9/2020	6/30/2023

21-1106	Ute Indian Tribe	Vehicles for water settlement; capital equipment for water settlement; EMS monitors; Fort Duchesne Dump cleanup; Headstart building transportation; Hill Creek buffalo fence; Human resource building remodel; soda machine; Painted Horse building updates; security vehicles; rodeo cleanup.	\$3,761,236.60	\$909,219.15	8/13/2020	6/30/2023
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5.b Uintah County - Sander for Semi-Truck - \$43,000

Requested \$43,000 in funding for a hydraulically operated semi-truck mountable salt/sand spreader with materials hopper.

5.c Uintah County - Homeless Services - \$85,000

Funding request for \$85,000 for Uintah County to subcontract with the Uintah Basin Association of Governments to provide services to individuals experiencing homelessness, including motel vouchers and transportation with the goals to address acute homelessness, promote stabilization, and encourage self-sufficiency.

5.d Uintah County - Western Park Remodel - \$2,000,000

Funding request for \$2,000,000 for remodel projects in the Western Park including a new sound system, surfacing for the parking lot, electrical upgrades, an amphitheater seating and sound system, and other related construction expenses.

5.e Duchesne County - South Building Reconstruction - \$500,000

Funding request for \$500,000 for reconstruction, engineering, and equipment for the south building (old courthouse) to relocate the Gateway Senior Center for senior services and ADA accessibility.

5.f Duchesne County - Home Delivered Meal Trucks - \$170,000

Funding request for \$170,000 for two trucks with food service heating/cooling components to deliver food to homebound seniors throughout Duchesne County.

5.g Ute Tribe - Coffee Shop upgrades - \$205,092 (reallocation)

Reallocation request for \$205,092 from 21-1106 - Human Resources Remodeling project (\$304,935.52 remaining), to be used for the upgrade of the Ute Tribe Coffee Shop including a digital menu board, repainting the building exterior and interior, extending the roof over the patio area and drive through, rehabilitation of the outside patio area including new table tops and chairs, new cabinets, countertops, lighting, new laminate tables, chairs, refrigerator, shelving, display cases, cup dispenser, and ice machine.

6. Board Member Issues

6.a Schedule of meetings for CY2024